

DATED MATERIAL - OPEN IMMEDIATELY  
Closing Date: November 10, 2005

***Grant Application  
for the***

**FULBRIGHT-HAYS  
DOCTORAL DISSERTATION RESEARCH ABROAD PROGRAM**

CFDA No. 84.022A

**Fiscal Year 2006**



**International Education Programs Service  
U.S. Department of Education  
Washington, D.C. 20006-8521**

**OMB No. 1840-0005  
Expiration Date: 07/31/2007**

### Student Checklist

- ☐ Fully completed Fulbright-Hays Doctoral Dissertation Research Abroad application form
- ☐ Curriculum Vita
- ☐ A narrative – submitted via e-Application (Check Closing Date Notice for page limitations)
- ☐ 3 Electronic Graduate Student References – initiate the e-mail to your references
- ☐ 1 Electronic Language Reference for each language of research
- ☐ Graduate School Transcripts (submit to your institution's project director for mailing well in advance of the Closing Date)

Submit your application to your institution's Project Director via e-Application well in advance of the Closing Date (contact your Project Director for information about internal deadlines).

When students submit the application through the Internet via the e-Grants Web site, they will receive an automatic acknowledgment via e-mail when their university's Project Director receives the application.

### Institution/Project Director Checklist

- ☐ ED 424 Application for Federal Education Assistance
- ☐ Item 16, which will automatically populate with a list of all students from your university who have submitted applications, their disciplines, countries of research, and amounts requested. Please note that Project Directors must indicate for each student application whether or not Human Subjects Research Clearance (IRB) is required.  
**NOTE: The 424 and Item 16 must also be printed, completed, signed, and faxed to US/ED's Application Control Center at (202) 245-6272 within 3 days of the Closing Date.**
- ☐ Assurances for Non-Construction Programs
- ☐ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters
- ☐ Certifications Regarding Lower Tier Covered Transactions (**retain these in your institution files**)
- ☐ SF-LLL Disclosure of Lobbying Activities, if applicable
- ☐ Graduate School Transcripts for all student applicants, postmarked no later than the Closing Date
- ☐ Ensure that all student applications, along with their references, are submitted BEFORE the institutional portion is submitted

Submit the application by 4:30 p.m., Washington, D.C. time, on the Closing Date published in the *Federal Register*.

**Institutional Project Directors must submit their students' grant applications through the Internet using the software provided on the e-Grants Web site (<http://e-grants.ed.gov>) by 4:30 p.m. (Washington, D.C., time) on the Closing Date. The regular hours of operation of the e-Grants Web site are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday (Washington, D.C., time). Please note that the system is unavailable on Sundays and after 7:00 p.m. on Wednesday for maintenance (Washington, D.C., time). Any modifications to these hours are posted on the e-Grants Web site.**

**When Project Directors submit the application through the Internet via the e-Grants Web site, they will receive an automatic acknowledgment via e-mail when the U.S. Department of Education receives the application.**

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October 2005

Dear Applicant:

Thank you for your interest in the Fulbright-Hays Doctoral Dissertation Research Abroad (DDRA) program. Included in this booklet are the background information, instructions, and forms needed to submit a complete application package to the U.S. Department of Education. The Technical Review Form is also provided to assist students in developing the narrative portion of their applications.

The DDRA program provides fellowships for 6-12 months of research overseas to doctoral students who are enrolled in modern foreign language or area studies programs.

DDRA applications must be submitted electronically through a U.S. institution of higher education. In order for institutions to apply, representatives from institutions of higher education (i.e., project directors) must register in the e-Application system. Project directors who have not already registered must submit the following information, via e-mail, to [ddra@ed.gov](mailto:ddra@ed.gov): first and last name of potential project director, university, and e-mail address. This information should be submitted no later than September 30, 2005.

A list of institutional DDRA program project directors who have registered in e-Application in previous years is included in this application. If your institution is not listed, or the project director has changed, you are still welcome to apply. Please contact DDRA program officers with the above information as soon as possible.

Please review the Notice of Inviting Applications, contained in this booklet, for the instructions concerning submission of applications and our e-Application system. A new font standard has been added in the Notice, which requires that you use one of the following fonts in your application narrative: Times New Roman, Courier, Courier New or Arial. Applications submitted in **any other font (including Times Roman and Arial Narrow)** will not be accepted.

Program officers are available to provide technical assistance if you have any questions on programmatic matters after reviewing the application booklet. You may address specific questions regarding the application process to Sara Starke (e-mail [sara.starke@ed.gov](mailto:sara.starke@ed.gov) or telephone 202-502-7688) or Karla Ver Bryck Block (e-mail [karla.verbryckblock@ed.gov](mailto:karla.verbryckblock@ed.gov) or telephone 202-502-7632). Please contact the e-Grants Help Desk with any technical questions you may have regarding e-Application at 1-888-336-8930 (TTY: 1-866-697-2692, local 202-401-8363).

We appreciate your interest in the DDRA program and look forward to receiving your application.

Sincerely,

Wilbert Bryant  
Deputy Assistant Secretary  
for Higher Education Programs

# **DOCTORAL DISSERTATION RESEARCH ABROAD PROGRAM INFORMATION**

## **SECTION A**

4000-01-U

DEPARTMENT OF EDUCATION

Office of Postsecondary Education

Overview Information

Fulbright-Hays Doctoral Dissertation Research Abroad (DDRA)

Program

Notice inviting applications for new awards for fiscal year (FY) 2006.

Catalog of Federal Domestic Assistance (CFDA) Number: 84.022A

Dates:

Applications Available: October 11, 2005.

Deadline for Transmittal of Applications: See the chart listed under section IV. Application and Submission Information, 3.

Submission Dates and Times (chart).

Eligible Applicants: Institutions of higher education (IHE).

As part of the application process, students submit individual applications to the IHE. The IHE then officially submits all eligible individual student applications with its grant application to the Department.

Estimated Available Funds: The Administration has requested \$4,399,500 for new awards in this program for FY 2006. The actual level of funding, if any, depends on final congressional action. However, we are inviting applications to allow enough

time to complete the grant process if Congress appropriates funds for this program.

Estimated Range of Fellowship Awards: \$15,000 - \$60,000.

Estimated Average Size of Fellowship Awards: \$29,330.

Estimated Number of Fellowship Awards: 150.

Note: The Department is not bound by any estimates in this notice.

Project Period: The institutional project period is 18 months beginning July 1, 2006. Students may request funding for 6-12 months.

Full Text of Announcement

#### I. Funding Opportunity Description

Purpose of Program: The Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program provides opportunities to graduate students to engage in full-time dissertation research abroad in modern foreign languages and area studies.

Priority: In accordance with 34 CFR 75.105(b)(2)(ii), this priority is from the regulations for this program (34 CFR 662.21(d)).

Absolute Priority: For FY 2006 this priority is an absolute priority. Under 34 CFR 75.105(c)(3) we consider only applications that meet this priority.

This priority is:

A research project that focuses on one or more of the following areas: Africa, East Asia, Southeast Asia and the Pacific Islands, South Asia, the Near East, East Central Europe and Eurasia, and the Western Hemisphere (Canada, Central and South America, Mexico and the Caribbean). Please note that applications that propose projects focused on Western Europe will not be funded.

Program Authority: 22 U.S.C. 2452(b)(6).

Applicable Regulations: (a) The Education Department General Administrative Regulations (EDGAR) in 34 CFR parts 74, 75, 77, 81, 82, 84, 85, 86, 97, 98, and 99. (b) The regulations for this program in 34 CFR part 662.

Note: The regulations in 34 CFR part 86 apply to IHEs only.

## II. Award Information

Type of Award: Discretionary grants redistributed as fellowships to individual beneficiaries. As part of its FY 2006 budget request, the Administration proposed to continue to allow funds to be used to support the applications of individuals who plan to utilize their language skills in world areas vital to the United States national security in the fields of government, international development, and the professions. Therefore, students planning to apply their language skills in such fields are eligible to apply for this program, in addition to those



planning teaching careers. However, authority to use funds in this manner depends on final Congressional action.

Estimated Available Funds: The Administration has requested \$4,399,500 for this program for FY 2006. The actual level of funding, if any, depends on final congressional action.

However, we are inviting applications to allow enough time to complete the grant process if Congress appropriates funds for this program.

Estimated Range of Fellowship Awards: \$15,000 - \$60,000.

Estimated Average Size of Fellowship Awards: \$29,330.

Estimated Number of Fellowship Awards: 150.

Note: The Department is not bound by any estimates in this notice.

Project Period: The institutional project period is 18 months beginning July 1, 2006. Students may request funding for 6-12 months.

### III. Eligibility Information

1. Eligible Applicants: IHEs. As part of the application process, students submit individual applications to the IHE. The IHE then officially submits all eligible individual student applications with its grant application to the Department.

2. Cost Sharing or Matching: This program does not require cost sharing or matching.

#### IV. Application and Submission Information

1. Address to Request Application Package: Both IHEs and student applicants may obtain an application package via the Internet by downloading the package from the program Web site: <http://www.ed.gov/programs/iegpsddrap/index.html>

IHEs and student applicants may also obtain a copy of the application package by contacting Carla White, International Education Programs Service, U.S. Department of Education, 1990 K Street, NW., Suite 6000, Washington, DC 20006-8521. Telephone: (202) 502-7700 or by email: [ddra@ed.gov](mailto:ddra@ed.gov)

If you use a telecommunications device for the deaf (TDD), you may call the Federal Relay Service (FRS) at 1-800-877-8339.

Individuals with disabilities may obtain a copy of the application package in an alternative format (e.g., Braille, large print, audiotape, or computer diskette) by contacting the program contact person listed in this section.

#### 2. Content and Form of Application Submission:

Requirements concerning the content of an application, together with the forms to be submitted, are in the application package for this program.

Page Limit: The application narrative is where the student applicant addresses the selection criteria that reviewers use to evaluate the application. The student applicant must limit the

narrative to the equivalent of 10 pages and the bibliography to the equivalent of two (2) pages, using the following standards:

- A "page" is 8.5" x 11", on one side only, with 1" margins at the top, bottom, and both sides.
- Double space (no more than three lines per vertical inch) all text in the application narrative. However, student applicants may single space all text in charts, tables, figures, graphs, titles, headings, footnotes, endnotes, quotations, bibliography, and captions.
- Use a font that is either 12-point or larger or no smaller than 10 pitch (characters per inch).
- Student applicants may use a 10-point font in charts, tables, figures, graphs, footnotes, and endnotes. However, these items are considered part of the narrative and counted within the 10 page limit.
- Use one of the following fonts: Times New Roman, Courier, Courier New or Arial. Applications submitted in any other font (including Times Roman, Arial Narrow) will not be accepted.

The page limits only apply to the application narrative and bibliography. However, student applicants must include their complete responses to the selection criteria in the application narrative.

We will reject a student applicant's application if--

- A student applicant applies these standards and exceeds the page limits; or
- A student applicant applies other standards and exceeds the equivalent of the page limits.

3. Submission Dates and Times:

Applications Available: October 11, 2005.

Deadline for Transmittal of Applications: In light of the damage caused by Hurricanes Katrina and Rita we are establishing two separate deadlines for the submission of applications for grants under this competition to permit potential applicants affected by Hurricanes Katrina and/or Rita additional time to submit their applications. We are establishing a General Deadline for all applicants, and an Extended Deadline for potential applicants who have been affected by Hurricanes Katrina and/or Rita and are located in Louisiana, Texas, Alabama, Mississippi, and Florida. Specifically, the Extended Deadline applies only to: (1) institutions of higher education, SEAs, LEAs, non-profit organizations and other public or private organization applicants that are located in a federally-declared disaster area as determined by the Federal Emergency Management Agency (FEMA) (see <http://www.fema.gov/news/disasters.fema>) and that were adversely affected by Hurricanes Katrina and/or Rita,

and (2) individual applicants who reside or resided, on the disaster declaration date, in a federally-declared disaster area as determined by FEMA (see <http://www.fema.gov/news/disasters.fema>) and were adversely affected by Hurricanes Katrina and/or Rita. These applicants must provide a certification in their application that they meet the criteria for submitting an application on the Extended Deadline, and be prepared to provide appropriate supporting documentation, if requested. If the applicant is submitting the application electronically, submission of the application serves as the applicant's attestation that they meet the criteria for submitting an application on the Extended Deadline.

The following chart provides the applicable deadlines for the submission of applications. If this program is subject to Executive Order 12372, the relevant deadline for intergovernmental review is also indicated in the chart.

	Transmittal of Applications	Intergovernmental Review
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<u>General Deadline:</u>	11/10/05	N/A
<u>Extended Deadline:</u>	12/1/05	N/A

Applications for grants under this program must be submitted electronically using the Electronic Grant Application System (e-Application) available through the Department's e-Grants system. For information (including dates and times) about how to submit an IHE's application electronically or by mail or hand delivery if an IHE qualifies for an exception to the electronic submission requirement, please refer to Section IV. 6. Other Submission Requirements in this notice.

We do not consider an application that does not comply with the deadline requirements.

4. Intergovernmental Review: This program is not subject to Executive Order 12372 and the regulations in 34 CFR part 79.

5. Funding Restrictions: We reference regulations outlining funding restrictions in the Applicable Regulations section of this notice.

6. Other Submission Requirements: Applications for grants under this program must be submitted electronically,

unless an IHE qualifies for an exception to this requirement in accordance with the instructions in this section.

We will reject an application if an IHE submits it in paper format unless, as described elsewhere in this section, the IHE qualifies for one of the exceptions to the electronic submission requirement and submits, no later than two weeks before the application deadline date, a written statement to the Department that the IHE qualifies for one of these exceptions. Further information regarding calculation of the date that is two weeks before the application deadline date is provided later in this section under Exception to Electronic Submission Requirement.

a. Electronic Submission of Applications.

Applications for grants under the Fulbright-Hays Doctoral Dissertation Research Abroad Program -CFDA Number 84.022A must be submitted electronically using e-Application available through the Department's e-Grants system, accessible through the e-Grants portal page at: <http://e-grants.ed.gov>

While completing the electronic application, both the IHE and the student applicant will be entering data online that will be saved into a database. Neither the IHE nor the student applicant may e-mail an electronic copy of a grant application to us.

Please note the following:

- The process for submitting applications electronically under the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program has several parts. The following is a brief summary of the process; however, all applicants should review and follow the detailed description of the application process that is contained in the application package. In summary, the major parts are as follows: 1) IHEs must e-mail the following information to ddra@ed.gov: name of university, full name and e-mail address of potential project director. We recommend that applicant IHEs submit this information as soon as possible to ensure that applicant IHEs obtain access to the e-Application system well before the application deadline date. We suggest that applicant IHEs send this information no later than September 30, 2005, in order to facilitate timely submission of their applications; 2) Students must complete their individual applications and submit them to their IHE's project director using e-Application; 3) Persons providing references for individual students must complete and submit reference forms for the students and submit them to the IHE's project director using e-Application; and 4) The IHE's project director must officially submit the IHE's application, which must include all eligible individual student applications, reference forms, and other required forms, using e-Application. Student transcripts,



however, must be mailed or hand delivered to the Department on or before the application deadline date using the applicable mail or hand delivery instructions for paper applications in this notice.

- The IHE must complete the electronic submission of the grant application by 4:30 p.m., Washington, DC time, on the application deadline date. The e-Application system will not accept an application for this program after 4:30 p.m., Washington, DC time, on the application deadline date. Therefore, we strongly recommend that both the IHE and the student applicant not wait until the application deadline date to begin the application process.

- The regular hours of operation of the e-Grants Web site are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday, Washington, DC time. Please note that the system is unavailable on Sundays, and between 7:00 p.m. on Wednesdays and 6:00 a.m. on Thursdays, Washington, DC time, for maintenance. Any modifications to these hours are posted on the e-Grants Web site.

- Student applicants will not receive additional point value because he/she submits his/her application in electronic format, nor will we penalize the IHE or student applicant if it qualifies for an exception to the electronic submission

requirement, as described elsewhere in this section, and submits an application in paper format.

- IHEs must submit all documents, except for student transcripts, electronically, including the Application for Federal Education Assistance (ED 424), and all necessary assurances and certifications. Both IHEs and student applicants must attach any narrative sections of the application as files in a .DOC (document), .RTF (rich text), or .PDF (Portable Document) format. If an IHE or a student applicant uploads a file type other than the three file types specified above or submit a password protected file, we will not review that material.

- Student transcripts must be mailed or hand delivered to the Department on or before the application deadline date in accordance with the applicable mail or hand delivery instructions for paper applications described in this notice.

- Both the IHE's and the student applicant's electronic application must comply with any page limit requirements described in this notice.

- Prior to submitting your electronic application, you may wish to print a copy of it for your records.

- After the individual student applicant electronically submits his/her application to his/her IHE, the student will

receive an automatic acknowledgment. In addition, the applicant IHE's Project Director will receive a copy of this acknowledgment by email. After a person submits a reference electronically, he/she will receive an online confirmation. After the applicant IHE submits its application, including all eligible individual student applications, to the Department, the applicant IHE will receive an automatic acknowledgment, which will include a PR/Award number (an identifying number unique to the IHE's application).

- Within three working days after submitting the IHE's electronic application, the IHE must fax a signed copy of the ED 424 to the Application Control Center after following these steps:

- (1) Print ED 424 from e-Application.

- (2) The applicant IHE's Authorizing Representative must sign this form.

- (3) Place the PR/Award number in the upper right hand corner of the hard-copy signature page of the ED 424.

- (4) Fax the signed ED 424 to the Application Control Center at (202) 245-6272.

- We may request that you provide us original signatures on other forms at a later date.

## Application Deadline Date Extension in Case of e-Application

System Unavailability: If an IHE is prevented from electronically submitting the application on the application deadline date because the e-Application system is unavailable, we will grant the IHE an extension of one business day in order to transmit the application electronically, by mail, or by hand delivery. We will grant this extension if--

(1) The IHE is a registered user of e-Application and the IHE has initiated an electronic application for this competition; and

(2) (a) The e-Application system is unavailable for 60 minutes or more between the hours of 8:30 a.m. and 3:30 p.m., Washington, DC time, on the application deadline date; or

(b) The e-Application system is unavailable for any period of time between 3:30 p.m. and 4:30 p.m., Washington, DC time, on the application deadline date.

We must acknowledge and confirm these periods of unavailability before granting the IHE an extension. To request this extension or to confirm our acknowledgement of any system unavailability, an IHE may contact either (1) the person listed elsewhere in this notice under For Further Information Contact (see VII. Agency Contact) or (2) the e-Grants help desk at 1-888-336-8930. If the system is down and therefore the

application deadline is extended, an e-mail will be sent to all registered users who have initiated an e-Application.

Extensions referred to in this section apply only to the unavailability of the Department's e-Application system.

Exception to Electronic Submission Requirement: An IHE may qualify for an exception to the electronic submission requirement, and may submit its application in paper format, if the IHE is unable to submit an application through the e-Application system because--

- the IHE or a student applicant does not have access to the Internet; or

- the IHE or a student applicant does not have the capacity to upload large documents to the Department's e-Application system;

and

- No later than two weeks before the application deadline date (14 calendar days or, if the fourteenth calendar day before the application deadline date falls on a Federal holiday, the next business day following the Federal holiday), the IHE mails or faxes a written statement to the Department, explaining which of the two grounds for an exception prevent the IHE from using the Internet to submit its application. If an IHE mails a written statement to the Department, it must be postmarked no

later than two weeks before the application deadline date. If an IHE faxes its written statement to the Department, we must receive the faxed statement no later than two weeks before the application deadline date.

Address and mail or fax this statement to: Carla White, U.S. Department of Education, 1990 K Street, NW., Suite 6000, Washington, DC 20006-8521. FAX: (202) 502-7860.

The IHE's paper application must be submitted in accordance with the mail or hand delivery instructions described in this notice.

b. Submission of Paper Applications by Mail.

If an IHE qualifies for an exception to the electronic submission requirement, the IHE may mail (through the U.S. Postal Service or a commercial carrier) its application to the Department. The IHE must mail the original and two copies of the application, on or before the application deadline date, to the Department at the applicable following address:

By mail through the U.S. Postal Service:

U.S. Department of Education  
Application Control Center  
Attention: (CFDA Number 84.022A)  
400 Maryland Avenue, SW.  
Washington, DC 20202-4260

or

By mail through a commercial carrier:

U.S. Department of Education  
Application Control Center - Stop 4260  
Attention: (CFDA Number 84.022A)  
7100 Old Landover Road  
Landover, MD 20785-1506

Regardless of which address the IHE uses, the IHE must show proof of mailing consisting of one of the following:

- (1) A legibly dated U.S. Postal Service postmark,
- (2) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service,
- (3) A dated shipping label, invoice, or receipt from a commercial carrier, or
- (4) Any other proof of mailing acceptable to the Secretary of the U.S. Department of Education.

If the IHE mails its application through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

- (1) A private metered postmark, or
- (2) A mail receipt that is not dated by the U.S. Postal Service.

If the IHE's application is postmarked after the application deadline date, we will not consider its application.

Note: The U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, the IHE should check with its local post office.

c. Submission of Paper Applications by Hand Delivery.

If an IHE qualifies for an exception to the electronic submission requirement, the IHE (or a courier service) may deliver its paper application to the Department by hand. The IHE must deliver the original and two copies of the application, by hand, on or before the application deadline date, to the Department at the following address:

U.S. Department of Education  
Application Control Center  
Attention: (CFDA Number 84.022A)  
550 12th Street, SW.  
Room 7041, Potomac Center Plaza  
Washington, DC 20202-4260

The Application Control Center accepts hand deliveries daily between 8:00 a.m. and 4:30 p.m., Washington, DC time, except Saturdays, Sundays, and Federal holidays.

Note for Mail or Hand Delivery of Paper Applications: If an IHE mails or hand delivers its application to the Department:

(1) The IHE must indicate on the envelope and – if not provided by the Department – in Item 4 of the ED 424 the CFDA number – and suffix letter, if any – of the competition under which the IHE is submitting its application.

(2) The Application Control Center will mail a grant application receipt acknowledgment to the IHE. If the IHE does not receive the grant application receipt acknowledgment within



15 business days from the application deadline date, the IHE should call the U.S. Department of Education Application Control Center at (202) 245-6288.

#### V. Application Review Information

Selection Criteria: The following selection criteria for this competition are from 34 CFR 662.21: The maximum score for all of the criteria is 100 points. The maximum score for each criterion is indicated in parentheses. Quality of proposed project (60 points): In determining the quality of the research project proposed by the applicant, the Secretary considers (1) The statement of the major hypotheses to be tested or questions to be examined, and the description and justification of the research methods to be used (10 points); (2) The relationship of the research to the literature on the topic and to major theoretical issues in the field, and the project's originality and importance in terms of the concerns of the discipline (10 points); (3) The preliminary research already completed in the United States and overseas or plans for such research prior to going overseas, and the kinds, quality and availability of data for the research in the host country or countries (10 points); (4) The justification for overseas field research and preparations to establish appropriate and sufficient research contacts and affiliations abroad (10 points); (5) The

applicant's plans to share the results of the research in progress and a copy of the dissertation with scholars and officials of the host country or countries (10 points); and (6) The guidance and supervision of the dissertation advisor or committee at all stages of the project, including guidance in developing the project, understanding research conditions abroad, and acquainting the applicant with research in the field (10 points). Qualifications of the applicant (40 points): In determining the qualifications of the applicant, the Secretary considers (1) The overall strength of the applicant's graduate academic record; (10 points) (2) The extent to which the applicant's academic record demonstrates a strength in area studies relevant to the proposed project; (10 points) (3) The applicant's proficiency in one or more of the languages (other than English and the applicant's native language) of the country or countries of research, and the specific measures to be taken to overcome any anticipated language barriers; (15 points) and (4) The applicant's ability to conduct research in a foreign cultural context, as evidenced by the applicant's references or previous overseas experience, or both. (5 points)

## VI. Award Administration Information

1. Award Notices: If a student application is successful, we notify the IHE's U.S. Representative and U.S. Senators and

send the IHE a Grant Award Notification (GAN). We may also notify the IHE informally.

If a student application is not evaluated or not selected for funding, we notify the IHE.

2. Administrative and National Policy Requirements: We identify administrative and national policy requirements in the application package and reference these and other requirements in the Applicable Regulations section of this notice.

We reference the regulations outlining the terms and conditions of an award in the Applicable Regulations section of this notice and include these and other specific conditions in the GAN. The GAN also incorporates its approved application as part of its binding commitments under the grant.

3. Reporting: At the end of the project period, the IHE must submit a final performance report, including the final reports of all of the IHE's fellows, and financial information, as directed by the Secretary. The IHE and fellows are required to use the electronic reporting system Evaluation of Exchange, Language, International and Area Studies (EELIAS) to complete the final report.

4. Performance Measures: The Government Performance and Results Act (GPRA) of 1993 is a straightforward statute that requires all federal agencies to manage their activities with

attention to the consequences of those activities. Each agency clearly states what it intends to accomplish, identifies the resources required, and regularly reports its progress to the Congress. In doing so, GPRA is improving accountability for the expenditures of public funds, improving Congressional decision-making with more thorough and objective information on the effectiveness of federal programs, and promoting a new government focus on results, cost-effectiveness, service delivery, and customer satisfaction.

The objective of the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program is to maintain a U.S. higher education system able to produce experts in less commonly taught languages and area studies who are capable of contributing to the needs of the U.S. government, academic and business institutions.

The following performance measure has been developed to evaluate the overall effectiveness of the DDRA program -- The improvement of language proficiency of fellows. All grantees will be expected to provide documentation of the improved language proficiency of the fellows through the EELIAS system.

#### VII. Agency Contact

For Further Information Contact: Carla White, International Education Programs Service, U.S. Department of Education, 1990 K

Street, NW., Suite 6000, Washington, DC 20006-8521. Telephone:  
(202) 502-7700 or via the Internet: [ddra@ed.gov](mailto:ddra@ed.gov)

If you use a telecommunications device for the deaf (TDD),  
you may call the Federal Relay Service (FRS) at 1-800-877-8339.

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Dated:

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Sally L. Stroup,  
Assistant Secretary for  
Postsecondary Education.

## **INSTRUCTIONS FOR TRANSMITTING APPLICATIONS**

If you want to apply for a grant and be considered for funding, you must meet the following deadline requirements:

Attention Electronic Applicants: Please note that you must adhere to the Application Procedures as described in the Closing Date Notice published in the *Federal Register*. Some programs may require electronic submission of applications, and those programs will have specific requirements and waiver instructions in the *Federal Register* notice.

### **Applications Submitted Electronically**

Fulbright-Hays DDRA student applicants may access e-Application on the e-Grants web site and construct their applications. When student applicants submit their application via e-Application, the application IS NOT TRANSMITTED to the U.S. Department of Education; rather, it becomes available to the student applicant's university project director for review and submittal. It is the institution's project director who is responsible for transmitting all student applications to the U.S. Department of Education via e-Application by the Closing Date. Student applicants should contact their university's project director well in advance of the deadline to ensure that the project director has received all of the student's required application materials.

Project Directors must submit the grant application through the Internet using the software provided on the e-Grants Web site (<http://e-grants.ed.gov>) by 4:30 p.m. (Washington, DC time) on the application deadline date. The regular hours of operation of the e-Grants website are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday (Washington, DC time). Please note that the system is unavailable on Sundays, and after 7:00 p.m. on Wednesday for maintenance (Washington, DC time). Any modifications to these hours are posted on the e-Grants Web site.

Upon successful submission of the institution's application through the Internet via the e-Grants Web site, project directors will receive an automatic e-mail acknowledgment when the U.S. Department of Education receives your application.

**For technical assistance with e-Application, please contact the e-Grants Help Desk at 1-888-336-8930.**

ATTENTION: For additional information on e-Grants, including the requirements for requesting a waiver, please consult the Closing Date Notice published in the Federal Register, which is included in this application package.

### **Applications Sent by Mail**

You must mail the original and two copies of the application on or before the deadline date to.

**(Optional)** – To help expedite our review of your application, we would appreciate your voluntarily including an additional (Fill in), copies of your application.

**U.S. Department of Education  
Application Control Center  
Attention: CFDA# 84.022A**

**400 Maryland Avenue, SW  
Washington, DC 20202 - 4260**

You must show one of the following as proof of mailing:

A legibly dated U. S. Postal Service Postmark.  
A legible mail receipt with the date of mailing stamped by the U. S. Postal Service.  
A dated shipping label, invoice, or receipt from a commercial carrier.  
Any other proof of mailing acceptable to the Secretary.

If you mail an application through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

(1) A private metered postmark.  
A mail receipt that is not dated by the U.S. Postal Services.

An applicant should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, an applicant should check with its local post office.

#### **Applications Delivered by Commercial Carrier:**

**Special Note: Due to recent disruptions to normal mail delivery, the Department encourages you to consider using an alternative delivery method (for example, a commercial carrier, such as Federal Express or United Parcel Service; or U. S. Postal Service Express Mail) to transmit your application for this competition to the Department. If you use an alternative delivery method, please obtain the appropriate proof of mailing under “Applications Sent by Mail,” then follow the mailing instructions under the appropriate delivery method.**

Applications that are delivered by commercial carrier, such as Federal Express, United Parcel Service, etc. should be mailed to the:

**U.S. Department of Education  
Application Control Center – Stop 4260  
Attention: CFDA# 84.022A  
7100 Old Landover Road  
Landover, MD 20785-1506**

#### **Applications Delivered by Hand**

You or your courier must hand deliver the original and number of copies requested of the application by 4:30 p.m. (Washington, DC time) on or before the deadline date.

**(Optional)** – To help expedite our review of your application, we would appreciate your voluntarily including an additional (Fill in), copies of your application.

**U.S. Department of Education  
Application Control Center  
Attention: CFDA# 84.022A**



**550 12<sup>th</sup> Street, SW**  
**PCP - Room 7041**  
**Washington, DC 20202 – 4260**

The Application Control Center accepts application deliveries daily between 8:00 a.m. and 4:30 p.m. (Washington, DC time), except Saturdays, Sundays and Federal holidays.

**10/04**

**HIGHER EDUCATION PROGRAMS; 34 CFR PARTS 606, 607, 611, 637, 648, 656, 657, 658, 660, 661, 662, 663, 664, AND 669; FINAL REGULATIONS. [OPE]FR Doc 05-5547**

[Federal Register: March 21, 2005 (Volume 70, Number 53)]

[Rules and Regulations]

[Page 13371-13377]

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**DEPARTMENT OF EDUCATION**

34 CFR Parts 606, 607, 611, 637, 648, 656, 657, 658, 660, 661, 662,

**663, 664, AND 669**

**HIGHER EDUCATION PROGRAMS**

**AGENCY:** OFFICE OF POSTSECONDARY EDUCATION, DEPARTMENT OF EDUCATION.

**ACTION:** FINAL REGULATIONS.

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**SUMMARY:** THESE FINAL REGULATIONS REMOVE ALL REFERENCES TO POINTS IN THE SELECTION CRITERIA THE DEPARTMENT OF EDUCATION (DEPARTMENT) USES TO EVALUATE APPLICATIONS SUBMITTED UNDER THE HIGHER EDUCATION DISCRETIONARY GRANT PROGRAMS. WE ARE TAKING THIS ACTION BECAUSE THE CURRENT POINT ASSIGNMENTS ARE OUTDATED AND DO NOT PERMIT SUFFICIENT FLEXIBILITY TO ESTABLISH IMPORTANT PROGRAM OBJECTIVES. TAKING THIS ACTION ALLOWS US THAT FLEXIBILITY AND ENSURES THAT GRANT AWARDS ARE MADE TO HIGH QUALITY APPLICANTS. THE FINAL REGULATIONS ALSO REMOVE THE REQUIREMENT THAT IN COMPETITIONS FOR GRANTS UNDER THE PARTNERSHIP AND TEACHER-RECRUITMENT COMPONENTS OF THE TEACHER QUALITY ENHANCEMENT GRANTS PROGRAM, THE SECRETARY HOLD A TWO-STAGE COMPETITION IN WHICH APPLICANTS MUST SUBMIT A PRE-APPLICATION AND A FULL APPLICATION. THE CURRENT STRUCTURE DID NOT PROVE EFFECTIVE IN PRODUCING HIGH QUALITY APPLICATIONS FOR THIS PROGRAM. REMOVING THE REQUIREMENT FOR A PRE-APPLICATION REDUCES BURDEN ON APPLICANTS AND THE DEPARTMENT AND ALLOWS BOTH TO TARGET THEIR RESOURCES ON THE FULL APPLICATION STAGE.

THERE ARE SOME AMENDMENTS IN THESE FINAL REGULATIONS THAT ARE PURELY TECHNICAL CORRECTIONS TO THE REGULATIONS.

**DATES:** THESE REGULATIONS ARE EFFECTIVE APRIL 20, 2005.

**FOR FURTHER INFORMATION CONTACT:** LORRAINE KENNEDY, U.S. DEPARTMENT OF EDUCATION, 1990 K STREET, NW., ROOM 8018, WASHINGTON, DC 20006-8544. TELEPHONE: (202) 502-7762. PAMELA MAIMER, U.S. DEPARTMENT OF EDUCATION, 1990 K STREET, NW., ROOM 8014, WASHINGTON, DC 20006-8544. TELEPHONE:

(202) 502-7704.

IF YOU USE A TELECOMMUNICATIONS DEVICE FOR THE DEAF (TDD), YOU MAY CALL THE FEDERAL RELAY SERVICE (FRS) AT 1-800-877-8339.

INDIVIDUALS WITH DISABILITIES MAY OBTAIN THIS DOCUMENT IN AN ALTERNATIVE FORMAT (E.G., BRAILLE, LARGE PRINT, AUDIOTAPE, OR COMPUTER DISKETTE) ON REQUEST TO EITHER CONTACT PERSON LISTED UNDER FOR FURTHER INFORMATION CONTACT.

**SUPPLEMENTARY INFORMATION:** ON DECEMBER 22, 2004, THE SECRETARY

[[PAGE 13372]]

PUBLISHED A NOTICE OF PROPOSED RULEMAKING (NPRM) FOR 34 CFR PARTS 606, 607, 611, 637, 648, 656, 657, 658, 660, 661, 662, 663, 664, AND 669 IN THE FEDERAL REGISTER (69 FR 76636). IN THE PREAMBLE OF THE NPRM, THE SECRETARY DISCUSSED ON PAGES 76636 AND 76637 THE MAJOR CHANGES PROPOSED TO THE CURRENT REGULATIONS. THESE ARE AS FOLLOWS:

THE SECRETARY PROPOSED REMOVING THE MANDATORY POINT VALUES FROM THE SELECTION CRITERIA IN THE REGULATIONS ASSOCIATED WITH THE APPLICATION PROCESS FOR DISCRETIONARY GRANT PROGRAMS. THESE AMENDMENTS PROVIDE THE SECRETARY WITH THE FLEXIBILITY TO SELECT SPECIFIC POINT VALUES FROM YEAR TO YEAR TO ADDRESS CURRENT PRIORITIES FOR THE PROGRAMS.

THE SECRETARY ALSO PROPOSED AMENDING 34 CFR PART 611, WHICH GOVERNS THE TEACHER QUALITY ENHANCEMENT GRANTS (TQE) PROGRAM. THIS AMENDMENT MAKES DISCRETIONARY THE EXISTING REQUIREMENT THAT IN COMPETITIONS FOR GRANTS UNDER THE PROGRAM'S PARTNERSHIP AND TEACHER-RECRUITMENT COMPONENTS, THE SECRETARY CONDUCT A TWO-STAGE PROCESS FOR SELECTING APPLICANTS INVOLVING THE SUBMISSION AND REVIEW OF PRE-APPLICATIONS AND FULL APPLICATIONS.

THERE WERE NO DIFFERENCES BETWEEN THE NPRM AND THESE FINAL REGULATIONS.

**ANALYSIS OF COMMENTS**

IN RESPONSE TO THE SECRETARY'S INVITATION IN THE NPRM, THE DEPARTMENT DID NOT RECEIVE ANY COMMENTS ON THE CHANGES TO THE TQE PROGRAM. SEVERAL PARTIES SUBMITTED COMMENTS ON THE PROPOSED REGULATIONS REGARDING REMOVAL OF MANDATORY POINT VALUES. AN ANALYSIS OF THE COMMENTS FOLLOWS.

GENERALLY, WE DO NOT ADDRESS TECHNICAL AND OTHER MINOR CHANGES—AND SUGGESTED CHANGES THE LAW DOES NOT AUTHORIZE THE SECRETARY TO MAKE.

**ANALYSIS OF COMMENTS AND CHANGES**

**COMMENTS:** SEVERAL COMMENTERS BELIEVED THAT THE ELIMINATION OF POINTS WILL RESULT IN SOME INSTITUTIONS BEING DENIED THE OPPORTUNITY TO COMPETE FOR GRANTS BECAUSE THEY WILL NOT HAVE ENOUGH TIME TO PREPARE BECAUSE OF THE CHANGE.

**DISCUSSION:** THE SECRETARY DOES NOT AGREE THAT ELIMINATING SPECIFIC POINT VALUES FROM THE REGULATIONS WILL REDUCE THE OPPORTUNITY FOR POTENTIAL GRANTEEES TO COMPETE FOR GRANTS. THE REGULATIONS CONTINUE TO SPECIFY THE CRITERIA USED IN MAKING THE GRANTS IN EACH PROGRAM. MOREOVER, THE POINTS TO BE AWARDED FOR EACH CRITERIA WILL BE SPECIFIED IN A FEDERAL REGISTER NOTICE OR IN THE APPLICATION PACKAGE, WHICH WILL BE AVAILABLE IN ENOUGH TIME FOR POTENTIAL APPLICANTS TO PREPARE THEIR APPLICATIONS.

Change: None.

Comment: Several commenters wrote that eliminating points from the criteria will result in a reduced focus on institutions that serve disadvantaged students or programs that serve a particular group.

**DISCUSSION:** THE SECRETARY UNDERSTANDS THE CONCERNS OF THE COMMENTERS. WE DO NOT BELIEVE THAT THE PROPOSED CHANGE WILL LEAD TO REDUCED FOCUS ON INSTITUTIONS THAT SERVE DISADVANTAGED STUDENTS OR PARTICULAR GROUPS OF STUDENTS. REMOVING POINT VALUES FROM THE REGULATIONS DOES NOT CHANGE THE SELECTION CRITERIA OR OTHERWISE CHANGE THE FOCUS OF THE PROGRAMS.

Change: None.

Comment: Several commenters stated that the elimination of points

would result in a preference for four-year institutions over two-year institutions.

**DISCUSSION: WE HAVE NO REASON TO BELIEVE THAT THE REMOVAL OF POINTS FROM THE REGULATIONS WILL RESULT IN A PREFERENCE FOR FOUR-YEAR INSTITUTIONS OVER TWO-YEAR INSTITUTIONS IN GRANT AWARDS. THE SELECTION CRITERIA WILL REMAIN THE SAME, SO THE REMOVAL OF POINTS WILL NOT EFFECT THE SELECTION OF APPLICANTS.**

**Change: None.**

**EXECUTIVE ORDER 12866**

1. Potential Costs and Benefits

We have reviewed these final regulations in accordance with Executive Order 12866. Under the terms of the order we have assessed the potential costs and benefits of this regulatory action.

The potential costs associated with the final regulations are those resulting from statutory requirements and those we have determined to be necessary for administering these programs effectively and efficiently.

In assessing the potential costs and benefits—both quantitative and qualitative—of these final regulations, we have determined that the benefits regulations justify the costs.

We have also determined that this regulatory action would not unduly interfere with State, local, and tribal governments in the exercise of their governmental functions.

2. Summary of Potential Costs and Benefits

We discussed the potential costs and benefits of these final regulations in the preamble to the NPRM in the section titled Supplementary Information.

**Regulatory Flexibility Act Certification**

The Secretary certifies that these final regulations will not have a significant economic impact on a substantial number of small entities. Small entities affected by these regulations are small institutions of higher education. The changes will not have a significant economic impact on the institutions affected.

**Paperwork Reduction Act of 1995**

The Paperwork Reduction Act of 1995 does not require you to respond to a collection of information unless it displays a valid OMB control number. We display the valid OMB control numbers assigned to collections of information in these final regulations at the end of the affected sections of the regulations.

**Assessment of Educational Impact**

In the NPRM we requested comments on whether the proposed regulations would require transmission of information that any other agency or authority of the United States gathers or makes available.

Based on the response to the NPRM and on our review, we have determined that these final regulations do not require transmission of information that any other agency or authority of the United States gathers or makes available.

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<http://www.gpoaccess.gov/nara/index.html>.

**LIST OF SUBJECTS**

**34 CFR PARTS 606 AND 607**

**COLLEGES AND UNIVERSITIES, GRANT PROGRAMS—EDUCATION, REPORTING AND RECORDKEEPING REQUIREMENTS.**

**34 CFR PART 611**

**COLLEGES AND UNIVERSITIES, ELEMENTARY AND SECONDARY EDUCATION, GRANT PROGRAMS—EDUCATION.**

**[[PAGE 13373]]**

**34 CFR PART 637**

**COLLEGES AND UNIVERSITIES, EDUCATIONAL STUDY PROGRAMS, EQUAL EDUCATIONAL OPPORTUNITY, GRANT PROGRAMS—EDUCATION, REPORTING AND RECORDKEEPING REQUIREMENTS, SCIENCE AND TECHNOLOGY, WOMEN.**

**34 CFR PART 648**

**COLLEGES AND UNIVERSITIES, GRANT PROGRAMS—EDUCATION, REPORTING AND RECORDKEEPING REQUIREMENTS, SCHOLARSHIPS AND FELLOWSHIPS.**

**34 CFR PART 656**

**COLLEGES AND UNIVERSITIES, CULTURAL EXCHANGE PROGRAMS, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION, REPORTING AND RECORDKEEPING REQUIREMENTS.**

**34 CFR PART 657**

**COLLEGES AND UNIVERSITIES, CULTURAL EXCHANGE PROGRAMS, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION, REPORTING AND RECORDKEEPING REQUIREMENTS, SCHOLARSHIPS AND FELLOWSHIPS.**

**34 CFR PART 658**

**COLLEGES AND UNIVERSITIES, CULTURAL EXCHANGE PROGRAMS, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION.**

**34 CFR PART 660**

**COLLEGES AND UNIVERSITIES, CULTURAL EXCHANGE PROGRAMS, EDUCATIONAL RESEARCH, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION.**

**34 CFR PART 661**

**BUSINESS AND INDUSTRY, COLLEGES AND UNIVERSITIES, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION, STUDENT AID.**

**34 CFR PART 662**

**COLLEGES AND UNIVERSITIES, EDUCATIONAL RESEARCH, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION, SCHOLARSHIPS AND FELLOWSHIPS.**

**34 CFR PART 663**

COLLEGES AND UNIVERSITIES, EDUCATIONAL RESEARCH, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION, SCHOLARSHIPS AND FELLOWSHIPS, TEACHERS.

**34 CFR PART 664**

COLLEGES AND UNIVERSITIES, EDUCATIONAL RESEARCH, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION, TEACHERS.

**34 CFR PART 669**

COLLEGES AND UNIVERSITIES, EDUCATIONAL RESEARCH, EDUCATIONAL STUDY PROGRAMS, GRANT PROGRAMS—EDUCATION, REPORTING AND RECORDKEEPING REQUIREMENTS, TEACHERS.

**Dated: March 16, 2005.**

Sally L. Stroup,

Assistant Secretary for Postsecondary Education.

**FOR THE REASONS DISCUSSED IN THE PREAMBLE, THE SECRETARY AMENDS PARTS 606, 607, 611, 637, 648, 656, 657, 658, 660, 661, 662, 663, 664, AND 669 OF TITLE 34 OF THE CODE OF FEDERAL REGULATIONS AS FOLLOWS:**

**PART 606--DEVELOPING HISPANIC-SERVING INSTITUTIONS PROGRAM**

1. The authority citation for part 606 continues to read as follows:

Authority: 20 U.S.C. 1101 et seq., unless otherwise noted.

2. Section 606.20 is amended by—

A. Revising paragraph (b);

B. In paragraph (c)(1), removing the words “scores at least 50 points” and adding, in their place, the words “meets the requirements”; and

C. Removing paragraph (c)(2)(i) and redesignating paragraphs (c)(2)(ii) and (c)(2)(iii) as paragraphs (c)(2)(i) and (c)(2)(ii), respectively.

The revision reads as follows:

**SEC. 606.20 HOW DOES THE SECRETARY CHOOSE APPLICATIONS FOR FUNDING?**

\*\*\*\*\*

**(B) THE SECRETARY INFORMS APPLICANTS OF THE MAXIMUM POSSIBLE SCORE FOR EACH CRITERION IN THE APPLICATION PACKAGE OR IN A NOTICE PUBLISHED IN THE FEDERAL REGISTER.**

\*\*\*\*\*

3. Section 606.21 is amended by—

A. Removing all of the parentheticals that end in “points”; and

B. Revising the introductory text to read as follows:

Sec. 606.21 What are the selection criteria for planning grants?

The Secretary evaluates an application for a planning grant on the basis of the criteria in this section.

\*\*\*\*\*

4. Section 606.22 is amended by—

A. Revising the introductory text;

B. Removing all of the parentheticals that end in “points”;

C. In paragraphs (a)(1) and (a)(2), removing the punctuation “.”; and

D. In paragraph (a)(3), adding the word “and” after the punctuation “.”.

**The revision reads as follows:**

**SEC. 606.22 WHAT ARE THE SELECTION CRITERIA FOR DEVELOPMENT GRANTS?**

**THE SECRETARY EVALUATES AN APPLICATION FOR A DEVELOPMENT GRANT ON THE BASIS OF THE CRITERIA IN THIS SECTION.**

\*\*\*\*\*

5. Section 606.23 is amended by—

A. Removing all of the parentheticals that end in “point”;

B. Revising the introductory text of paragraphs (a) and (b) to read as follows:

Sec. 606.23 What special funding consideration does the Secretary provide?

(a) If funds are available to fund only one additional planning grant and each of the next fundable applications has received the same number of points under Sec. 606.20 or 606.21, the Secretary awards additional points, as provided in the application package or in a notice published in the Federal Register, to any of those applicants that—

(b) If funds are available to fund only one additional development grant and each of the next fundable applications has received the same number of points under Sec. 606.20 or 606.22, the Secretary awards additional points, as provided in the application package or in a notice published in the Federal Register, to any of those applicants that—

\*\*\*\*\*

**PART 607--STRENGTHENING INSTITUTIONS PROGRAM**

6. The authority citation for part 607 continues to read as follows:

Authority: 20 U.S.C. 1507-1509c, 1066-1069f, unless otherwise noted.

7. Section 607.20 is amended by—

A. Removing paragraph (c) and redesignating paragraphs (b)(1) and (2) as paragraphs (c)(1) and (2), respectively;

B. In redesignated paragraph (c)(2), removing the reference to

“(b)(1)” and adding, in its place, the reference “(c)(1)”;

C. Adding a new paragraph (b); and

D. Revising paragraph (d).

The addition and revision read as follows:

**SEC. 607.20 HOW DOES THE SECRETARY CHOOSE APPLICATIONS FOR FUNDING?**

\*\*\*\*\*

(b) The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

\*\*\*\*\*

(d) The Secretary considers funding an application for a development grant that—

(1) Is submitted with a comprehensive development plan that satisfies all the elements required of such a plan under Sec. 607.8; and

- (2) In the case of an application for a cooperative arrangement grant, demonstrates that the grant will enable each eligible participant to meet the goals and objectives of its comprehensive development plan better and at a lower cost than if each eligible participant were funded individually.

\*\*\*\*\*

8. Section 607.21 is amended by—
- A. Removing all of the parentheticals that end in “points”); and
  - B. Revising the introductory text to read as follows:  
Sec. 607.21 What are the selection criteria for planning grants?  
The Secretary evaluates an application for a planning grant on the basis of the criteria in this section.

\*\*\*\*\*

9. Section 607.22 is amended by—
- A. Revising the introductory text;
  - B. Removing all of the parentheticals that end in “points”);
  - C. In paragraphs (a)(1) and (a)(2), removing the punctuation “.”; and
  - D. In paragraph (a)(3), adding the word “and” after the punctuation “.”.

**The revision reads as follows:**

**SEC. 607.22 WHAT ARE THE SELECTION CRITERIA FOR DEVELOPMENT GRANTS?**

**THE SECRETARY EVALUATES AN APPLICATION FOR A DEVELOPMENT GRANT ON THE BASIS OF THE CRITERIA IN THIS SECTION.**

\*\*\*\*\*

10. Section 607.23 is amended by—
- A. Removing all of the parentheticals that end in “point”); and
  - B. Revising the introductory text of paragraphs (a) and (b) to read as follows:  
Sec. 607.23 What special funding consideration does the Secretary provide?  
(a) If funds are available to fund only one additional planning grant and each of the next fundable applications has received the same number of points under Sec. 607.20 or 607.21, the Secretary awards additional points, as provided in the application package or in a notice published in the Federal Register, to any of those applicants that—
- \*\*\*\*\*
- (b) If funds are available to fund only one additional development grant and each of the next fundable applications has received the same number of points under Sec. 607.20 or 607.22, the Secretary awards additional points, as provided in the application package or in a notice published in the Federal Register, to any of those applicants that—

\*\*\*\*\*

**PART 611--TEACHER QUALITY ENHANCEMENT GRANTS PROGRAM**

11. The authority citation for part 611 continues to read as follows:  
Authority: 20 U.S.C. 1021 et seq. and 1024(e), unless otherwise noted.  
Sec. 611.2 [Amended]
12. Section 611.2 is amended by, in paragraph (a), removing the words “paragraphs (a)(1), (a)(2)(iii), or (a)(3)(iii) of Sec. 611.3” and adding, in their place, the words “paragraphs (a)(1), (a)(2)(i)(B), (a)(2)(ii), (a)(3)(i)(B), or (a)(3)(ii) of Sec. 611.3”.
13. Section 611.3 is amended by—
- A. Revising paragraphs (a)(2) and (a)(3); and
  - B. In paragraph (b), removing the words “paragraphs (b)(2)(ii) and (b)(3)(ii)” AND ADDING, IN THEIR PLACE, THE WORDS “PARAGRAPHS (A)(2)(i)(A) AND (A)(3)(i)(A)”.

**The revisions read as follows:**

**SEC. 611.3 WHAT PROCEDURES DOES THE SECRETARY USE TO AWARD A GRANT?**

\*\*\*\*\*

- (a) \*\*\*
- (2) For the Partnership Grants Program, the Secretary may use a two-stage application process to determine which applications to fund.
    - (i) If the Secretary uses a two-stage application process, the

**SECRETARY USES—**

- (A) The selection criteria in Sec. Sec. 611.21 through 611.22 to evaluate pre-applications submitted for new grants, and to determine those applicants to invite to submit full program applications; and
- (B) For those applicants invited to submit full applications, the selection criteria and competitive preference in Sec. Sec. 611.23 through 611.25 to evaluate the full program applications.
  - (ii) If the Secretary does not use a two-stage application process, the Secretary uses the selection criteria and competitive preference in Sec. Sec. 611.23 through 611.25 to evaluate applications.
  - (3) For the Teacher Recruitment Grants Program, the Secretary may use a two-stage application process to determine which applications to fund.
    - (i) If the Secretary uses a two-stage application process, the

**SECRETARY USES—**

- (A) The selection criteria in Sec. 611.31 to evaluate pre-applications submitted for new grants, and to determine those applicants to invite to submit full program applications; and
- (B) For those applicants invited to submit full applications, the selection criteria in Sec. 611.32 to evaluate the full program applications.
  - (ii) If the Secretary does not use a two-stage application process, the Secretary uses the selection criteria in Sec. 611.32 to evaluate applications.

\*\*\*\*\*

**PART 637--MINORITY SCIENCE AND ENGINEERING IMPROVEMENT PROGRAM**

14. The authority citation for part 637 continues to read as follows:  
Authority: 20 U.S.C. 1067-1067c, 1067g-1067k, 1068, 1068b, unless otherwise noted.
15. Section 637.31 is amended by—
- A. Revising paragraph (b); and
  - B. Removing paragraph (c) and redesignating paragraphs (d)(1), (2), and

**(3) AS PARAGRAPHS (C)(1), (2), AND (3), RESPECTIVELY.**

**The revision reads as follows:**

**SEC. 637.31 HOW DOES THE SECRETARY EVALUATE AN APPLICATION?**

\*\*\*\*\*

- (b) The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

\*\*\*\*\*

16. Section 637.32 is amended by—

- A. Revising the introductory text;
  - B. Removing all of the parentheticals that end in “points”;
  - C. In paragraph (a)(2)(v), removing the parenthetical “(See EDGAR 34 CFR 75.581)” and adding, in its place, the parenthetical “(See 34 CFR 75.580)”.
  - D. In paragraph (b)(2)(iv), removing the word “groups” the second time it appears and adding, in its place, the word “group”;
  - E. In paragraph (d)(1), removing the parenthetical “(See EDGAR 34 CFR 75.590--Evaluation by the grantee; where applicable)” and adding, in its place, the parenthetical “(See 34 CFR 75.590)”;
  - F. Removing the authority citation that appears immediately before paragraph (f); and
  - G. Revising paragraph (f)(2)(iii).
- The revisions read as follows:

**SEC. 637.32 WHAT SELECTION CRITERIA DOES THE SECRETARY USE?**

**THE SECRETARY EVALUATES APPLICATIONS ON THE BASIS OF THE CRITERIA IN THIS SECTION.**

\*\*\*\*\*

- (f) \*\*\*
- (2) \*\*\*

(iii) Involvement of appropriate individuals, especially science faculty, in identifying the institutional needs.

\*\*\*\*\*

**PART 648--GRADUATE ASSISTANCE IN AREAS OF NATIONAL NEED**

17. The authority citation for part 648 continues to read as follows:

Authority: 20 U.S.C. 1135-1135ee, unless otherwise noted.

18. Section 648.30 is amended by—

- A. Revising paragraph (b); and
- B. Removing paragraph (c).

The revision reads as follows:

**SEC. 648.30 HOW DOES THE SECRETARY EVALUATE AN APPLICATION?**

\*\*\*\*\*

- (b) The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

\*\*\*\*\*

19. Section 648.31 is amended by—

- A. Removing all of the parentheticals that end in “points”;
- B. Revising the introductory text to read as follows:

Sec. 648.31 What selection criteria does the Secretary use?

The Secretary evaluates an application on the basis of the criteria in this section.

\*\*\*\*\*

**PART 656--NATIONAL RESOURCE CENTERS PROGRAM FOR FOREIGN LANGUAGE AND AREA STUDIES OR FOREIGN LANGUAGE AND INTERNATIONAL STUDIES**

20. The authority citation for part 656 continues to read as follows:

Authority: 20 U.S.C. 1122, unless otherwise noted.

21. Section 656.20 is amended by revising paragraph (b) to read as follows:

Sec. 656.20 How does the Secretary evaluate an application?

\*\*\*\*\*

- (b) The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

\*\*\*\*\*

22. Section 656.21 is amended by—

- A. Removing all of the parentheticals that end in “points”;
  - B. Revising the introductory text to read as follows:
- Sec. 656.21 What selection criteria does the Secretary use to evaluate an application for a comprehensive Center?
- The Secretary evaluates an application for a comprehensive Center on the basis of the criteria in this section.

\*\*\*\*\*

23. Section 656.22 is amended by—

- A. Removing all of the parentheticals that end in “points”;
  - B. Revising the introductory text to read as follows:
- Sec. 656.22 What selection criteria does the Secretary use to evaluate an application for an undergraduate Center?
- The Secretary evaluates an application for an undergraduate Center on the basis of the criteria in this section.

\*\*\*\*\*

**PART 657--FOREIGN LANGUAGE AND AREA STUDIES FELLOWSHIPS PROGRAM**

24. The authority citation for part 657 continues to read as follows:

Authority: 20 U.S.C. 1122, unless otherwise noted.

25. Section 657.20 is amended by—

- A. In paragraph (a), adding the word “institutional” before the word “application”; and

- B. Revising paragraph (b) to read as follows:

**SEC. 657.20 HOW DOES THE SECRETARY EVALUATE AN INSTITUTIONAL APPLICATION FOR AN ALLOCATION OF FELLOWSHIPS?**

\*\*\*\*\*

- (b) The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

\*\*\*\*\*

26. Section 657.21 is amended by—

- A. Removing all of the parentheticals that end in “(points)”; and

- B. Adding introductory text to read as follows:

Sec. 657.21 What criteria does the Secretary use in selecting institutions for an allocation of fellowships?

The Secretary evaluates an institutional application for an allocation of fellowships on the basis of the criteria in this section.

\*\*\*\*\*

**PART 658--UNDERGRADUATE INTERNATIONAL STUDIES AND FOREIGN LANGUAGE PROGRAM**

27. The authority citation for part 658 continues to read as follows:

Authority: 20 U.S.C. 1124, unless otherwise noted.

28. Section 658.30 is revised to read as follows:

Sec. 658.30 How does the Secretary evaluate an application?

- (a) The Secretary evaluates an application from an institution of higher education or a combination of such institutions on the basis of the criteria in Sec. Sec. 658.31 and 658.32. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

- (b) The Secretary evaluates an application from an agency or organization or professional or scholarly association on the basis of the criteria in Sec. Sec. 658.31 and 658.33. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

(AUTHORITY: 20 U.S.C. 1124)

29. Section 658.31 is amended by—

- A. Removing the parentheticals “(10)” and “(5)” each time they appear; and

- B. Revising the introductory text to read as follows:

**SEC. 658.31 WHAT SELECTION CRITERIA DOES THE SECRETARY USE?**

**THE SECRETARY EVALUATES AN APPLICATION FOR A PROJECT UNDER THIS PROGRAM ON THE BASIS OF THE CRITERIA IN THIS SECTION.**

\*\*\*\*\*

30. Section 658.32 is amended by—

- A. Removing the parentheticals “(15)” and “(10)” each time they appear; and

- B. Revising the introductory text to read as follows:

**SEC. 658.32 WHAT ADDITIONAL CRITERIA DOES THE SECRETARY APPLY TO INSTITUTIONAL APPLICATIONS?**

**IN ADDITION TO THE CRITERIA REFERRED TO IN SEC. 658.31, THE SECRETARY EVALUATES AN APPLICATION SUBMITTED BY AN INSTITUTION OF HIGHER EDUCATION OR A COMBINATION OF SUCH INSTITUTIONS ON THE BASIS OF THE CRITERIA IN THIS SECTION.**

\*\*\*\*\*

31. Section 658.33 is amended by—

- A. In paragraph (a), removing the parenthetical “(30)”; and

- B. Revising the introductory text to read as follows:

Sec. 658.33 What additional criterion does the Secretary apply to applications from organizations and associations?

In addition to the criteria referred to in Sec. 658.31, the Secretary evaluates an application submitted by an organization or association on the basis of the criterion in this section.

\*\*\*\*\*

**PART 660--THE INTERNATIONAL RESEARCH AND STUDIES PROGRAM**

32. The authority citation for part 660 continues to read as follows:

Authority: 20 U.S.C. 1125, unless otherwise noted.

33. Section 660.30 is revised to read as follows:

Sec. 660.30 How does the Secretary evaluate an application?

- (a) The Secretary evaluates an application for a research project, a study, or a survey on the basis of the criteria in Sec. Sec. 660.31 and 660.32. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

- (b) The Secretary evaluates an application for the development of specialized instructional materials on the basis of the criteria in Sec. Sec. 660.31 and 660.33. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

(AUTHORITY: 20 U.S.C. 1125)

34. Section 660.31 is amended by—

- A. Removing all of the parentheticals that end in “(points)”; and

- B. Revising the introductory text to read as follows:

Sec. 660.31 What selection criteria does the Secretary use for all applications for a grant?

The Secretary evaluates an application for a project under this program on the basis of the criteria in this section. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

\*\*\*\*\*

35. Section 660.32 is amended by—

- A. Removing all of the parentheticals that end in “(points)”; and

- B. Revising the introductory text to read as follows:

Sec. 660.32 What additional selection criteria does the Secretary use for an application for a research project, a survey, or a study?

In addition to the criteria referred to in Sec. 660.31, the Secretary evaluates an application for a research project, study, or survey on the basis of the criteria in this section.

\* \* \* \* \*

36. Section 660.33 is amended by—
- Removing all of the parentheticals that end in “points”;
  - Revising the introductory text to read as follows:  
Sec. 660.33 What additional selection criteria does the Secretary use for an application to develop specialized instructional materials?  
In addition to the criteria referred to in Sec. 660.31, the Secretary evaluates an application to develop specialized instructional materials on the basis of the criteria in this section.

\* \* \* \* \*

#### **PART 661--BUSINESS AND INTERNATIONAL EDUCATION PROGRAM**

37. The authority citation for part 661 continues to read as follows:  
Authority: 20 U.S.C. 1130-1130b, unless otherwise noted.
38. Section 661.30 is revised to read as follows:  
Sec. 661.30 How does the Secretary evaluate an application?  
The Secretary evaluates an application for a grant under this program on the basis of the criteria in Sec. 661.31. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.  
(Authority: 20 U.S.C. 1130a)
39. Section 661.31 is amended by—
- Removing all of the parentheticals that end in “points”;
  - In paragraph (e), adding the punctuation “.” after the word “resources”; and
  - Revising the introductory text to read as follows:  
Sec. 661.31 What selection criteria does the Secretary use?  
The Secretary evaluates an application for a grant under this program on the basis of the criteria in this section.

\* \* \* \* \*

#### **PART 662--FULBRIGHT-HAYS DOCTORAL DISSERTATION RESEARCH ABROAD FELLOWSHIP PROGRAM**

40. The authority citation for part 662 continues to read as follows:  
Authority: Section 102(b)(6) of the Mutual Educational and Cultural Exchange Act of 1961 (Fulbright-Hays Act), 22 U.S.C. 2452(b)(6), unless otherwise noted.
41. Section 662.21 is amended by—
- Removing all of the parentheticals that end in “points” and removing the parentheticals “(10)”, “(15)”, and “(5)” wherever they appear;
  - In paragraph (c)(2), removing the word “a”; and
  - Revising paragraph (a) to read as follows:  
Sec. 662.21 What criteria does the Secretary use to evaluate an application for a fellowship?  
(a) General. The Secretary evaluates an application for a fellowship on the basis of the criteria in this section. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

\* \* \* \* \*

#### **PART 663--FULBRIGHT-HAYS FACULTY RESEARCH ABROAD FELLOWSHIP PROGRAM**

42. The authority citation for part 663 continues to read as follows:  
Authority: Sec. 102(b)(6) of the Mutual Educational and Cultural Exchange Act of 1961 (Fulbright-Hays Act), 22 U.S.C. 2452(b)(6), unless otherwise noted.
43. Section 663.21 is amended by—
- Removing all of the parentheticals that end in “points” and removing the parentheticals “(10)”, “(15)”, and “(5)” wherever they appear; and
  - Revising paragraph (a) to read as follows:  
Sec. 663.21 WHAT CRITERIA DOES THE SECRETARY USE TO EVALUATE AN APPLICATION FOR A FELLOWSHIP?  
(a) General. The Secretary evaluates an application for a fellowship on the basis of the criteria in this section. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.

\* \* \* \* \*

#### **PART 664--FULBRIGHT-HAYS GROUP PROJECTS ABROAD FELLOWSHIP PROGRAM**

44. The authority citation for part 664 continues to read as follows:  
Authority: 22 U.S.C. 2452(b)(6), unless otherwise noted.
45. Section 664.30 is amended by—
- Revising paragraph (a);
  - Removing paragraph (b); and
  - Redesignating paragraphs (c) and (d) as paragraphs (b) and (c), respectively.  
The revision reads as follows:  
Sec. 664.30 HOW DOES THE SECRETARY EVALUATE AN APPLICATION?  
(a) The Secretary evaluates an application for a Group Project ABROAD ON THE BASIS OF THE CRITERIA IN SEC. 664.31. THE SECRETARY INFORMS APPLICANTS OF THE MAXIMUM POSSIBLE SCORE FOR EACH CRITERION IN THE APPLICATION PACKAGE OR IN A NOTICE PUBLISHED IN THE FEDERAL REGISTER.

\* \* \* \* \*

46. Section 664.31 is amended by—
- Removing all of the parentheticals that end in “points).” and removing the parenthetical that ends in “points”;
  - Revising the introductory text to read as follows:  
Sec. 664.31 WHAT SELECTION CRITERIA DOES THE SECRETARY USE?  
THE SECRETARY USES THE CRITERIA IN THIS SECTION TO EVALUATE APPLICATIONS FOR THE PURPOSE OF RECOMMENDING TO THE J. WILLIAM FULBRIGHT FOREIGN SCHOLARSHIP BOARD GROUP PROJECTS ABROAD FOR FUNDING UNDER THIS PART.

\* \* \* \* \*

#### **PART 669--LANGUAGE RESOURCE CENTERS PROGRAM**



47. The authority citation for part 669 continues to read as follows:  
Authority: 20 U.S.C. 1123, unless otherwise noted.
48. Section 669.20 is revised to read as follows:  
Sec. 669.20 How does the Secretary evaluate an application?  
The Secretary evaluates an application for an award on the basis of the criteria contained in Sec. Sec. 669.21 and 669.22. The Secretary informs applicants of the maximum possible score for each criterion in the application package or in a notice published in the Federal Register.  
(Authority: 20 U.S.C. 1123)
49. Section 669.21 is amended by—
- A. Removing all of the parentheticals that end in “points”;
- B. In paragraph (c), removing the symbol “Sec. “; and
- C. Revising the introductory text to read as follows:  
Sec. 669.21 What selection criteria does the Secretary use?  
The Secretary evaluates an application on the basis of the criteria in this section.
- \* \* \* \* \*

**[FR Doc. 05-5547 Filed 3-18-05; 8:45 AM]**  
**BILLING CODE 4000-01-P**

**PART 662—FULBRIGHT-HAYS DOCTORAL  
DISSERTATION RESEARCH  
ABROAD FELLOWSHIP PROGRAM  
Subpart A—General**

Sec.

662.1 What is the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program?

662.2 Who is eligible to receive an institutional grant under this program?

662.3 Who is eligible to receive a fellowship under this program?

662.4 What is the amount of a fellowship?

662.5 What is the duration of a fellowship?

662.6 What regulations apply to this program?

662.7 What definitions apply to this program?

**Subpart B—Applications**

662.10 How does an individual apply for a fellowship?

662.11 What is the role of the institution in the application process?

**Subpart C—Selection of Fellows**

662.20 How is a Fulbright-Hays Doctoral Dissertation Research Abroad Fellow selected?

662.21 What criteria does the Secretary use to evaluate an application for a fellowship?

662.22 How does the J. William Fulbright Foreign Scholarship Board select fellows?

**Subpart D—Post-award Requirements for Institutions**

662.30 What are an institution's responsibilities after the award of a grant?

**Subpart E—Post-award Requirements for Fellows**

662.41 What are a fellow's responsibilities after the award of a fellowship?

662.42 How may a fellowship be revoked?

AUTHORITY: Section 102(b)(6) of the Mutual Educational and Cultural Exchange Act of 1961 (Fulbright-Hays Act), 22 U.S.C. 2452(b)(6), unless otherwise noted.

SOURCE: 63 FR 46361, unless otherwise noted.

**Subpart A—General**

**§ 662.1 What is the Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program?**

(a) The Fulbright-Hays Doctoral Dissertation Research Abroad Fellowship Program is designed to contribute to the development and improvement of the study of modern foreign languages and area studies in the United States by providing opportunities for scholars to conduct research abroad.

(b) Under the program, the Secretary awards fellowships, through institutions of higher education, to doctoral candidates who propose to conduct dissertation research abroad in modern foreign languages and area studies.

(Authority: 22 U.S.C. 2452(b)(6))

**§ 662.2 Who is eligible to receive an institutional grant under this program?**

An institution of higher education is eligible to receive an institutional grant.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

**§ 662.3 Who is eligible to receive a fellowship under this program?**

An individual is eligible to receive a fellowship if the individual—

(a)(1) Is a citizen or national of the United States; or

(2) Is a permanent resident of the United States;

(b)(1) Is a graduate student in good standing at an institution of higher education; and

(2) When the fellowship period begins, is admitted to candidacy in a doctoral degree program in modern foreign languages and area studies at that institution;

(c) Is planning a teaching career in the United States upon completion of his or her doctoral program; and

(d) Possesses sufficient foreign language skills to carry out the dissertation research project.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

**§ 662.4 What is the amount of a fellowship?**

(a) The Secretary pays—

(1) Travel expenses to and from the residence of the fellow and the country or countries of research;

(2) A maintenance stipend for the fellow and his or her dependents related to cost of living in the host country or countries;

(3) An allowance for research-related expenses overseas, such as books, copying, tuition and affiliation fees, local travel, and other incidental expenses; and

(4) Health and accident insurance premiums.

(b) In addition, the Secretary may pay—

(1) Emergency medical expenses not covered by health and accident insurance; and

(2) The costs of preparing and transporting the remains of a fellow or dependent who dies during the term of the fellowship to his or her former home.

(c) The Secretary announces the amount of benefits expected to be available in an application notice published in the FEDERAL REGISTER.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e) (1) and (2))

**§ 662.5 What is the duration of a fellowship?**

(a) A fellowship is for a period of not fewer than six nor more than twelve months.

(b) A fellowship may not be renewed.

(Authority: 22 U.S.C. 2452(b)(6))

**§ 662.6 What regulations apply to this program?**

The following regulations apply to this program:

(a) The regulations in this part 662; and

(b) The Education Department General Administrative Regulations (EDGAR) (34 CFR parts 74, 75, 77, 81, 82, 85, and 86).

(Authority: 22 U.S.C. 2452(b)(6))

**§ 662.7 What definitions apply to this program?**

(a) Definitions of the following terms as used in this part are contained in 34 CFR part 77:

Applicant

Application

Award

EDGAR

Fiscal year

Grant

Secretary

(b) The definition of *institution of higher education* as used in this part is contained in 34 CFR 600.4.

(c) The following definitions of other terms used in this part apply to this program:

*Area studies* means a program of comprehensive study of the aspects of a society or societies, including the study of their geography, history, culture, economy, politics, international relations, and languages.

*Binational commission* means an educational and cultural commission established, through an agreement between the United States and either a foreign government or an international organization, to carry out functions in connection with the program covered by this part.

*Dependent* means any of the following individuals who accompany the recipient of a fellowship under this program to his or her training site for the entire fellowship period if the individual receives more than 50 percent of his or her support from the recipient during the fellowship period:

(1) The recipient's spouse.

(2) The recipient's or spouse's children who are unmarried and under age 21.

*J. William Fulbright Foreign Scholarship Board* means the presidentially-appointed board that is responsible for supervision of the program covered by this part.

(Authority: 22 U.S.C. 2452(b)(6), 2456)

**Subpart B—Applications**

**§ 662.10 How does an individual apply for a fellowship?**

(a) An individual applies for a fellowship by submitting an application to the Secretary through the institution of higher education in which the individual is enrolled.

(b) The applicant shall provide sufficient information concerning his or her personal and academic background and proposed research project to enable the Secretary to determine whether the applicant

—  
(1) Is eligible to receive a fellowship under § 662.3; and

(2) Should be selected to receive a fellowship under subparts C and D of this part.

(Authority: 22 U.S.C. 2452(b)(6))

**§ 662.11 What is the role of the institution in the application process?**

An institution of higher education that participates in this program is responsible for—

(a) Making fellowship application materials available to its students;

(b) Accepting and screening applications in accordance with its own technical and academic criteria; and

(c) Forwarding screened applications to the Secretary and requesting an institutional grant.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

**Subpart C—Selection of Fellows**

**§ 662.20 How is a Fulbright-Hays Doctoral Dissertation Research Abroad Fellow selected?**

(a) The Secretary considers applications for fellowships under this program that have been screened and submitted by eligible institutions. The Secretary evaluates these applications on the basis of the criteria in § 662.21.

(b) The Secretary does not consider applications to carry out research in a country in which the United States has no diplomatic representation.

(c) In evaluating applications, the Secretary obtains the advice of panels of United States academic specialists in modern foreign languages and area studies.

(d) The Secretary gives preference to applicants who have served in the

armed services of the United States if their applications are equivalent to those of other applicants on the basis of the criteria in § 662.21.

(e) The Secretary considers information on budget, political sensitivity, and feasibility from binational commissions or United States diplomatic missions, or both, in the proposed country or countries of research.

(f) The Secretary presents recommendations for recipients of fellowships to the J. William Fulbright Foreign Scholarship Board, which reviews the recommendations and approves recipients. (Authority: 22 U.S.C. 2452(b)(6), 2456)

**§ 662.21 What criteria does the Secretary use to evaluate an application for a fellowship?**

(a) *General.* (1) The Secretary uses the criteria in this section to evaluate an application for a fellowship.

(2) The maximum score for all of the criteria is 100 points. However, if priority criteria described in paragraph

(c) of this section are used, the maximum score is 110 points.

(3) The maximum score for each criterion is shown in parentheses with the criterion.

(b) *Quality of proposed project.* (60 points) The Secretary reviews each application to determine the quality of

the research project proposed by the applicant. The Secretary considers—

(1) The statement of the major hypotheses to be tested or questions to be examined, and the description and justification of the research methods to be used;

(2) The relationship of the research to the literature on the topic and to major theoretical issues in the field, and the project's originality and importance in terms of the concerns of the discipline;

(3) The preliminary research already completed in the United States and overseas or plans for such research prior to going overseas, and the kinds, quality and availability of data for the research in the host country or countries;

(4) The justification for overseas field research and preparations to establish appropriate and sufficient research contacts and affiliations abroad;

(5) The applicant's plans to share the results of the research in progress and a copy of the dissertation with scholars and officials of the host country or countries; and

(6) The guidance and supervision of the dissertation advisor or committee at all stages of the project, including guidance in developing the project, understanding research conditions abroad, and acquainting the applicant with research in the field.

(c) *Qualifications of the applicant.* (40 points) The Secretary reviews each application to determine the qualifications of the applicant. The Secretary considers—

(1) The overall strength of the applicant's graduate academic record; (10)

(2) The extent to which the applicant's academic record demonstrates a strength in area studies relevant to the proposed project; (10)

(3) The applicant's proficiency in one or more of the languages (other than English and the applicant's native language) of the country or countries of research, and the specific measures to be taken to overcome any anticipated language barriers; (15) and

(4) The applicant's ability to conduct research in a foreign cultural context, as evidenced by the applicant's references or previous overseas experience, or both. (5)

(d) *Priorities.* (10 points) (1) The Secretary determines the extent to which the application responds to any priority that the Secretary establishes for the selection of fellows in any fiscal year. The Secretary announces any priorities in an application notice published in the FEDERAL REGISTER.

(2) Priorities may relate to certain world areas, countries, academic disciplines, languages, topics, or combinations of any of these categories. For example, the Secretary may establish a priority for—

(i) A specific geographic area or country, such as the Caribbean or Poland;

(ii) An academic discipline, such as economics or political science;

(iii) A language, such as Tajik or Indonesian; or

(iv) A topic, such as public health issues or the environment.

(Approved by the Office of Management and Budget under control number 1840-0005)

(Authority: 22 U.S.C. 2452(b)(6), 2456(a)(2))

**§ 662.22 How does the J. William Fulbright Foreign Scholarship Board select fellows?**

(a) The J. William Fulbright Foreign Scholarship Board selects fellows on the basis of the Secretary's recommendations

and the information described in § 662.20(e) from binational commissions or United States diplomatic missions.

(b) No applicant for a fellowship may be awarded more than one graduate fellowship under the Fulbright-Hays Act from appropriations for a given fiscal year.

(Authority: 22 U.S.C. 2452(b)(6), 2456(a)(1))

#### **Subpart D—Post-award**

##### **Requirements for Institutions**

##### **§ 662.30 What are an institution's responsibilities after the award of a grant?**

(a) An institution to which the Secretary awards a grant under this part is responsible for administering the grant in accordance with the regulations described in § 662.6.

(b) The institution is responsible for processing individual applications for fellowships in accordance with procedures described in § 662.11.

(c) The institution is responsible for disbursing funds in accordance with procedures described in § 662.4.

(d) The Secretary awards the institution an administrative allowance of \$100 for each fellowship listed in the grant award document.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

#### **Subpart E—Post-award**

#### **Requirements for Fellows**

##### **§ 662.41 What are a fellow's responsibilities after the award of a fellowship?**

As a condition of retaining a fellowship, a fellow shall—

(a) Maintain satisfactory progress in the conduct of his or her research;

(b) Devote full time to research on the approved topic;

(c) Not engage in unauthorized income-producing activities during the period of the fellowship; and

(d) Remain a student in good standing with the grantee institution during the period of the fellowship.

(Authority: 22 U.S.C. 2452(b)(6))

##### **§ 662.42 How may a fellowship be revoked?**

(a) The fellowship may be revoked only by the J. William Fulbright Foreign Scholarship Board upon the recommendation of the Secretary.

(b) The Secretary may recommend a revocation of a fellowship on the basis of—

(1) The fellow's failure to meet any of the conditions in § 662.41; or

(2) Any violation of the standards of conduct adopted by the J. William Fulbright Foreign Scholarship Board.

(Authority: 22 U.S.C. 2452(b)(6), 2456, and Policy Statements of the J. William Fulbright Foreign Scholarship Board, 1990)

# **INSTRUCTIONS AND FORMS FOR THE APPLYING COLLEGE OR UNIVERSITY**

## **SECTION B**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1840-0005**. The time required to complete this information collection is estimated to average 30 hours for the student respondent and 25 hours for the project director per response, including time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimates or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: DDRA Program, IEPS/OPE, U.S. Department of Education, 400 Maryland Avenue, S.W., (1990 K Street, N.W. 6<sup>th</sup> Floor) Washington, DC 20202-4651.

## Guidelines for Applicant Institutions

There are two parts to this application. Section B contains information and forms for the institution of higher education (institution), and Section C contains instructions and forms for the student applicants.

Although the DDRA program funds student research, the legal applicant is the institution, and if a grant is awarded, the institution is the legal grantee. Students are not able to apply for this funding independently. In order to apply for this program, it is necessary for the student and the institution to coordinate their activities and keep each other informed.

Applications must be submitted electronically via the U.S. Department of Education's (US/ED) e-Application system. This system may be accessed at <http://e-grants.ed.gov>. Both the student and the institution must complete their portions of the application correctly and submit via e-Application. Students and Project Directors should read through the following guidelines and the information in this application package very carefully, especially the Closing Date Notice, and follow the instructions in order to submit a timely and complete application to US/ED.

**The institution must appoint a Project Director.** The Project Director is the individual at the university who will actually submit the application to US/ED, and who will administer the grant and disburse funds, should any students at the university receive funding. This individual is usually someone in the office of the Dean of Graduate Studies or Student Affairs. It is not recommended that a student's advisor serve as the Project Director. There can be only one Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

## Responsibilities of the Institution's Project Director

The Project Director at the applying college or university is responsible for:

- a) Registering as the Project Director for his/her university in the e-Application system. **In order to obtain a password and login information, he/she must first send his/her contact information to ED staff by the date specified in the Closing Date Notice. If he/she fails to do this, he/she may not be able to access e-Application and will not be able to transmit his/her institution's application package.**
- b) Completing Item #16:
  - 1) Screen individual student applications in accordance with the institution's own technical and academic criteria and the program's eligibility requirements;
  - 2) Indicate institutional endorsement of each student application by checking the box adjacent to each student's name;
  - 3) For each student, indicate whether Human Subjects Research Clearance (IRB) will be required by checking "Yes" or "No". Be sure to include the required narratives for any project involving human subjects as indicated in Section II B of the Definitions for Form ED 424.
- c) Transmitting in a single submission, all recommended individual Doctoral Dissertation Research Abroad applications, including the *Application for Federal Education Assistance* (ED 424), the *Assurances -- Non-Construction Programs* (ED Form 424B) and the *Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements* to the U.S. Department of Education in accordance with the guidelines published in the Closing Date Notice for new awards and contained in the transmittal instructions on page 4.
- d) Collecting student transcripts and mailing them to US/ED postmarked no later than the Closing Date.
- e) Announcing the preliminary results of the competition to individual applicants (i.e., candidate status, alternate status, non-selection). An executed copy of the Grant Award Notification between the U.S. Department of Education (ED) and the higher education institution listing fellowship holders and award benefits will constitute the official announcement of the award. The announcement will be made between April and June.
- f) Administering the grant and disbursing funds.

## Supplemental Instructions for the Application for Federal Education Assistance (ED 424)

**The Federal forms that accompany this electronic submission MUST be filled out on paper and faxed to ED. Within 3 business days of the closing date, please print and complete the forms listed below, sign them, and fax them to US/ED's Application Control Center at (202) 245-6272.**

The instructions for the items given below are to be used in conjunction with the general instructions contained in this application packet.

- Item 1.** Enter the name of your college or university and the complete mailing address.  
**Item 2.** Provide the institution's Data Universal Numbering System (D-U-N-S) number. You can obtain your D-U-N-S number at no charge by calling 1-800-333-0505 or by completing a D-U-N-S Number Request Form. The form can be obtained via the Internet at the following URL:  
<http://www.dnb.com/dunsno/dunsno.htm>.  
**Item 3.** Enter the tax identification number as assigned by the Internal Revenue Service.  
**Item 4.** Enter 022A in the boxes.  
**Item 5.** The project director should be the higher education institution's representative who will be responsible for the daily administration of the program while the researcher is overseas. Enter mailing address, telephone number and e-mail address of the project director.  
**Item 6-8.** Self-explanatory  
**Item 9.** Check the Non-Construction box under Application.  
**Item 10.** Check "No" and check "Program is not covered by E.O. 12372".  
**Item 11.** Start date is 7/1/2005 and end date is 12/31/2006.  
**Item 12.** See instructions on page B 4.  
**Item 13.** Enter Fulbright-Hays Doctoral Dissertation Research Abroad Program.  
**Item 14.** (a)(g) The estimated funding equals the sum of the total amounts requested by all individual student applicants. For (b)(c)(d)(e)(f), enter "\$0.00".  
**Item 15.** Self-explanatory  
**Item 16.** This item will populate automatically when student applicants submit their applications in e-Application. To view a student's application, click on that student's name.

***Assurances -- Non-Construction Programs (ED 424B)***

One copy of this form must be completed by the authorized representative of the college or university and accompany ED 424.

***Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug-Free Workplace Requirements (ED Form 80-0013)***

One copy of this form must be completed by the authorized representative of the college or university and accompany ED 424.

***Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions (ED Form 80-0014)***

One copy of this form must be signed and dated by each individual listed on Item 16 of ED 424 and retained in the files of the institutional contact person.

***Disclosure of Lobbying Activities (SF-LLL)***

One copy of this form must be completed by the authorized representative of the college or university and accompany ED 424, if applicable.

A complete institutional application to the Doctoral Dissertation Research Abroad Program is the sum of all completed student applications, plus the Application for Federal Education Assistance (ED 424), the *Assurances -- Non-Construction Programs (ED 424B)*; *Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements*; and *Disclosure of Lobbying Activities* (if applicable). University Project Directors must submit the application to the U.S. Department of Education via e-Application, in accordance with the guidelines published in the Closing Date Notice. University Project Directors must mail transcripts separately to: Karla Ver Bryck Block and Sara Starke, IEPS, 1990 K St., N.W., 6<sup>th</sup> floor, Washington, DC 20006-8521. Transcripts must be postmarked by the deadline date. **Failure to meet the deadline published in the *Federal Register* will mean rejection of the application without consideration. There is no appeal of this requirement.**



## Frequently Asked Questions for Project Directors

**Q. *How does the Project Director register in the e-Application system?***

A. The registration process for the Project Director involves two (2) steps. The Project Director must first request access to the DDRA Project Director screens from US/ED program officers. The Project Director must submit the following information to program officers by the date specified in the published Closing Date Notice: name, institution, and e-mail address. Once US/ED program officers inform the Project Director that access has been granted, the Project Director can register in the e-Application system. Obtaining access to the system and registering in the e-Application system are 2 separate steps.

**Q. *How many sections are there to the application, and who fills out what section?***

A. There are two major sections to the e-application – the individual student applicant's section and the Project Director's section. Upon completion of the individual component of the application, the student submits all portions of the application (narrative, cv, individual budget, notifications to his/her references, etc.) to the Project Director. The Project Director is responsible for reviewing all individual student applications of his/her institution and submitting them in a single submission, along with the required institutional components, to the US/ED. Only the Project Director can submit an application to US/ED.

**Q. *When the Project Director submits the e-application, where does it go?***

A. After the Project Director hits the submit button, the entire application (both the individual and institutional components) is sent electronically to US/ED. The Project Director will receive a confirmation e-mail that states: "Your application for Fulbright Hays Doctoral Dissertation Research Abroad Program, CFDA 84.022A, was received on XX (the date) at XX (the time submitted) Washington, D.C., time. This message will include the application's identifier number (P022A0500XX).

**Q. *When does the Project Director hit the submit button?***

A. The Project Director hits the submit button BEFORE 4:30 pm Washington, D.C., time on the published closing date, and after: 1) All institutional and individual components of each individual student applicant, including graduate and foreign language references are submitted; 2) The Project Director has reviewed all individual applications; 3) The Project Director has approved each individual application by checking the box next to the applicant's name on "item 16" on Application for Federal Education Assistance (ED 424).

**Q. *How does the Project Director review and approve the student applications for submission to US/ED?***

A. The Project Director is able to review only applications that have been submitted to him/her by individual student applicants enrolled at his/her institution. The Project Director should consult "Item 16" on Application for Federal Education Assistance (ED 424) to see which students have submitted applications. To review an individual application, the Project Director should click on the student's name. This will link the Project Director to that individual's application. After the review of all individual applications has been completed, the Project Director indicates his/her approval of each application by clicking the acceptance box next to each name. Only Project Director-approved applications are included in the institutional submission to US/ED.

**Q. *Whom should the Project Director contact in the event of technical problems with e-application (e.g., problems pulling up a form)?***

A. If the Project Director experiences any technical difficulties, the Project Director should contact the e-Application Help Desk at 1-888-336-8930 (TTY: 1-866-697-2696, local 202-401-8363) Monday-Friday from 8:00 a.m. to 6:00 p.m. Washington DC time.

**Q. *If the Project Director has a question specific to the DDRA program (e.g., eligibility requirements) whom should he/she contact?***

A. If the Project Director has program specific questions, the Project Director should contact either Ms. Karla Ver Bryck Block at (202) 502-7632; karla.verbryckblock@ed.gov or Ms. Sara Starke at (202) 502-7688; sara.starke@ed.gov.

**Q. *How are the student's Graduate and Language Reference Forms submitted?***

A. The student applicant will submit, via the e-Application system, the referees' names and e-mail addresses. The referees will then receive e-mails, which are automatically generated from the e-Application system, with directions for completing and returning the reference forms. The e-mails will contain links to the forms and Personal

Identify Numbers (PINs) for the referees. The references must click on the links and provide the PINs in order to be linked to the student's reference forms. Once the forms are completed, the referees click the submit buttons. After the referees hit the submit buttons, the forms have been submitted to the Project Director. Both the student and the Project Director can monitor the submission of, but cannot review, the reference forms by checking the icon next to the reference forms. An icon for a submitted form is a blank piece of paper with a check mark on it. Reference forms must be submitted before the Project Director submits the application to US/ED. We suggest that the Project Director set internal deadlines for the submission of references.

**Q. Can the Project Director set his/her own institutional deadline so that he/she can meet the closing date published in the Federal Register?**

A. Yes! The Project Director should set an institutional deadline for students and references so that he/she will have ample time to review the individual application material, solve technical problems and submit a complete institutional application in a timely fashion as specified in the Federal Register.

**Q. If a Project Director has access to the DDRA Program screens, does the Project Director also have access to the Faculty Research Abroad (FRA) Program Screens?**

A. No! Each program is separate and distinct in e-Application. The Project Director must register in each program separately in accordance with the instructions outlined in the Closing Date Notice published in the Federal Register. IEPS strongly suggests that potential Project Directors register in the e-Application system as soon as possible!

**Q. What signatures are required for the e-Application?**

A. The Project Director is responsible for submitting all documents electronically, including the Application for Federal Assistance (ED 424), and all necessary assurances and certifications. Within three days after submitting the electronic application, the Project Director MUST fax a signed copy of ED 424 to the Application Control Center, after obtaining the institution's Authorizing Representative's signature. We ask that Project Directors please place the application's identifier number (P022A0500XX) in the upper right hand corner of the hard copy signature page of the ED 424. US/ED may request original signatures on other forms at a later date.

**Q. What other materials is the Project Director responsible for transmitting?**

A. Students are responsible for obtaining an official copy of their graduate transcripts, and submitting this to the Project Director. The Project Director must collect transcripts from all of their institution's student applicants, and mail them to US/ED, postmarked by the Closing Date.

**Q. When will the Project Director be notified as to the status of the student applicants?**

A. The review process for DDRA Program applications is lengthy and multi-faceted, so announcement times may vary. Regret letters are sent to the Project Director usually in February or March. Candidate status is announced usually in April and as late as September. It is the responsibility of the institution to inform students of their status. US/ED does not inform students directly. Awards are issued between May and September.

**Q. If an institution is awarded a DDRA grant, how will the Project Director know how to proceed?**

A. If an institution receives a grant, the Project Director will receive a handbook with instructions on how to administer the grant.

# Application for Federal Education Assistance (ED 424)



U.S. Department of Education

Form Approved  
OMB No. 1890-0017  
Exp. 04/30/2008

## Applicant Information

### 1. Name and Address

Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

County \_\_\_\_\_

ZIP Code + 4 \_\_\_\_\_

2. Applicant's D-U-N-S Number | | | | | | | | | |

3. Applicant's T-I-N | | | - | | | | | | | |

4. Catalog of Federal Domestic Assistance #: **84.** | | | | |

Title: \_\_\_\_\_

5. Project Director: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code + 4 \_\_\_\_\_

Tel. #: ( ) \_\_\_\_\_ - \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_ - \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## Application Information

### 10. Type of Submission:

*-PreApplication*      *-Application*  
\_\_\_\_ Construction      \_\_\_\_ Construction  
\_\_\_\_ Non-Construction      \_\_\_\_ Non-Construction

### 11. Is application subject to review by Executive Order 12372 process?

\_\_\_\_ Yes (Date made available to the Executive Order 12372 process for review): \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_ No (If "No," check appropriate box below.)

\_\_\_\_ Program is not covered by E.O. 12372.

\_\_\_\_ Program has not been selected by State for review.

12. Proposed Project Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_

Start Date:

End Date:

## Estimated Funding

15a. Federal \$ \_\_\_\_\_.00

b. Applicant \$ \_\_\_\_\_.00

c. State \$ \_\_\_\_\_.00

d. Local \$ \_\_\_\_\_.00

e. Other \$ \_\_\_\_\_.00

f. Program Income \$ \_\_\_\_\_.00

g. TOTAL \$ \_\_\_\_\_.00

## Authorized Representative Information

16. To the best of my knowledge and belief, all data in this preapplication/application are true

and correct. The document has been duly authorized by the governing body of the applicant

and the applicant will comply with the attached assurances if the assistance is awarded.

a. Authorized Representative (Please type or print name clearly.) \_\_\_\_\_

b. Title: \_\_\_\_\_

c. Tel. #: ( ) \_\_\_\_\_ - \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_ - \_\_\_\_\_

d. E-Mail Address: \_\_\_\_\_

e. Signature of Authorized Representative \_\_\_\_\_

## Organizational Unit

6. Novice Applicant \_\_\_\_ Yes \_\_\_\_ No

7. Is the applicant delinquent on any Federal debt? \_\_\_\_ Yes \_\_\_\_ No  
(If "Yes," attach an explanation.)

8. Type of Applicant (Enter appropriate letter in the box.) |\_\_\_\_/

A - State      F - Independent School District  
B - Local      G - Public College or University  
C - Special District      H - Private, Non-profit College or University  
D - Indian Tribe      I - Non-profit Organization  
E - Individual      J - Private, Profit-Making Organization

K - Other (Specify): \_\_\_\_\_

9. State Application Identifier \_\_\_\_\_.

13. Are any research activities involving human subjects planned at any time during the proposed project period?  
\_\_\_\_ Yes (Go to 13a.) \_\_\_\_ No (Go to item 14.)

13a. Are **all** the research activities proposed designated to be exempt from the regulations?  
\_\_\_\_ Yes (Provide Exemption(s) #): \_\_\_\_\_

\_\_\_\_ No (Provide Assurance #): \_\_\_\_\_

14. Descriptive Title of Applicant's Project: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

ITEM 16

<u>Names of Individual Applicants</u>	<u>Disciplines</u>	<u>Country(ies) of Research</u>	<u>Human Subjects Activity (Y/N)</u>	<u>Amount Requested</u>
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## Instructions for Form ED 424

- 1. Legal Name and Address.** Enter the legal name of applicant and the name of the primary organizational unit which will undertake the assistance activity.
  - 2. D-U-N-S Number.** Enter the applicant's D-U-N-S Number. If your organization does not have a D-U-N-S Number, you can obtain the number by calling 1-800-333-0505 or by completing a D-U-N-S Number Request Form. The form can be obtained via the Internet at the following URL: <http://www.dnb.com>.
  - 3. Tax Identification Number.** Enter the taxpayer's identification number as assigned by the Internal Revenue Service.
  - 4. Catalog of Federal Domestic Assistance (CFDA) Number.** Enter the CFDA number and title of the program under which assistance is requested. The CFDA number can be found in the federal register notice and the application package.
  - 5. Project Director.** Name, address, telephone and fax numbers, and e-mail address of the person to be contacted on matters involving this application.
  - 6. Novice Applicant.** Check "Yes" or "No" only if assistance is being requested under a program that gives special consideration to novice applicants. Otherwise, **leave blank.**  
  
Check "Yes" if you meet the requirements for novice applicants specified in the regulations in 34 CFR 75.225 and included on the attached page entitled "Definitions for Form ED 424." By checking "Yes" the applicant certifies that it meets these novice applicant requirements. Check "No" if you do not meet the requirements for novice applicants.
  - 7. Federal Debt Delinquency.** Check "Yes" if the applicant's organization is delinquent on any Federal debt. (This question refers to the applicant's organization and not to the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.) Otherwise, check "No."
  - 8. Type of Applicant.** Enter the appropriate letter in the box provided.
  - 9. State Application Identifier.** State use only (if applicable).
  - 10. Type of Submission.** See "Definitions for Form ED 424" attached.
  - 11. Executive Order 12372.** See "Definitions for Form ED 424" attached. Check "Yes" if the application is subject to review by E.O. 12372. Also, please enter the month, day, and four (4) digit year (e.g., 12/12/2001). Otherwise, check "No."
  - 12. Proposed Project Dates.** Please enter the month, day, and four (4) digit year (e.g., 12/12/2001).
  - 13. Human Subjects Research.** (See I.A. "Definitions" in attached page entitled "Definitions for Form ED 424.")
    - If Not Human Subjects Research.** Check "No" if research activities involving human subjects are not planned at any time during the proposed project period. The remaining parts of Item 13 are then not applicable.
    - If Human Subjects Research.** Check "Yes" if research activities involving human subjects are planned at any time during the proposed project period, either at the applicant organization or at any other performance site or collaborating institution. Check "Yes" even if the research is exempt from the regulations for the protection of human subjects. (See I.B. "Exemptions" in attached page entitled "Definitions for Form ED 424.")
  - 13a. If Human Subjects Research is Exempt from the Human Subjects Regulations.** Check "Yes" if all the research activities proposed are designated to be exempt from the regulations. Insert the exemption number(s) corresponding to one or more of the six exemption categories listed in I.B. "Exemptions." In addition, follow the instructions in II.A. "Exempt Research Narrative" in the attached page entitled "Definitions for Form ED 424." Insert this narrative immediately following the ED 424 face page.
  - 13a. If Human Subjects Research is Not Exempt from Human Subjects Regulations.** Check "No" if some or all of the planned research activities are covered (not exempt). In addition, follow the instructions in II.B. "Nonexempt Research Narrative" in the page entitled "Definitions for Form ED 424." Insert this narrative immediately following the ED 424 face page.
  - 13a. Human Subjects Assurance Number.** If the applicant has an approved Federal Wide (FWA) or Multiple Project Assurance (MPA) with the Office for Human Research Protections (OHRP), U.S. Department of Health and Human Services, that covers the specific activity, insert the number in the space provided. If the applicant does not have an approved assurance on file with OHRP, enter "None." In this case, the applicant, by signature on the face page, is declaring that it will comply with 34 CFR 97 and proceed to obtain the human subjects assurance upon request by the designated ED official. If the application is recommended/selected for funding, the designated ED official will request that the applicant obtain the assurance within 30 days after the specific formal request.
- Note about Institutional Review Board Approval.** ED does not require certification of Institutional Review Board approval with the application. However, if an application that involves non-exempt human subjects research is recommended/selected for funding, the designated ED official will request that the applicant obtain and send the certification to ED within 30 days after the formal request.
- 14. Project Title.** Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing

project location. For preapplications, use a separate sheet to provide a summary description of this project.

**15. Estimated Funding.** Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate **only** the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 14.

**16. Certification.** To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. Be sure to enter the telephone and fax number and e-mail address of the authorized representative. Also, in item 16e, please

enter the month, day, and four (4) digit year (e.g., 12/12/2001) in the date signed field.

**Paperwork Burden Statement.** According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1890-0017. The time required to complete this information collection is estimated to average between 15 and 45 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the estimate(s) or suggestions for improving this form, please write to:** U.S. Department of Education, Washington, D.C. 20202-4700. **If you have comments or concerns regarding the status of your individual submission of this form write directly to:** Joyce I. Mays, Application Control Center, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4260.

**Novice Applicant (See 34 CFR 75.225).** For discretionary grant programs under which the Secretary gives special consideration to novice applications, a novice applicant means any applicant for a grant from ED that—

- Has never received a grant or subgrant under the program from which it seeks funding;
- Has never been a member of a group application, submitted in accordance with 34 CFR 75.127-75.129, that received a grant under the program from which it seeks funding; and
- Has not had an active discretionary grant from the Federal government in the five years before the deadline date for applications under the program. For the purposes of this requirement, a grant is active until the end of the grant’s project or funding period, including any extensions of those periods that extend the grantee’s authority to obligate funds.

In the case of a group application submitted in accordance with 34 CFR 75.127-75.129, a group includes only parties that meet the requirements listed above.

**Type of Submission.** “Construction” includes construction of new buildings and acquisition, expansion, remodeling, and alteration of existing buildings, and initial equipment of any such buildings, or any combination of such activities (including architects’ fees and the cost of acquisition of land). “Construction” also includes remodeling to meet standards, remodeling designed to conserve energy, renovation or remodeling to accommodate new technologies, and the purchase of existing historic buildings for conversion to public libraries. For the purposes of this paragraph, the term “equipment” includes machinery, utilities, and built-in equipment and any necessary enclosures or structures to house them; and such term includes all other items necessary for the functioning of a particular facility as a facility for the provision of library services.

**Executive Order 12372.** The purpose of Executive Order 12372 is to foster an intergovernmental partnership and strengthen federalism by relying on State and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development. The application notice, as published in the Federal Register, informs the applicant as to whether the program is subject to the requirements of E.O. 12372. In addition, the application package contains information on the State Single Point of Contact. An applicant is still eligible to apply for a grant or grants even if its respective State, Territory, Commonwealth, etc. does not have a State Single Point of Contact. For additional information on E.O. 12372 go to [http://www.archives.gov/federal\\_register/codification/executive\\_order/12372.html](http://www.archives.gov/federal_register/codification/executive_order/12372.html)

## PROTECTION OF HUMAN SUBJECTS IN RESEARCH

### I. Definitions and Exemptions

#### A. Definitions.

A research activity involves human subjects if the activity is research, as defined in the Department’s regulations, and the research activity will involve use of human subjects, as defined in the regulations.

##### —Research

The ED Regulations for the Protection of Human Subjects, Title 34, Code of Federal Regulations, Part 97, define research as “a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge.” *If an activity follows a deliberate plan whose purpose is to develop or contribute to generalizable knowledge it is research.* Activities which meet this definition constitute research whether or not they are conducted or supported under a program which is considered research for other purposes. For example, some demonstration and service programs may include research activities.

##### —Human Subject

The regulations define human subject as “a living individual about whom an investigator (whether professional or student) conducting research obtains (1) data through intervention or interaction with the individual, or (2) identifiable private information.” *(1) If an activity involves obtaining information about a living person by manipulating that person or that person’s environment, as might occur when a new instructional technique is tested, or by communicating or interacting with the individual, as occurs with surveys and interviews, the definition of human subject is met. (2) If an activity involves obtaining private information about a living person in such a way that the information can be linked to that individual (the identity of the subject is or may be readily determined by the investigator or associated with the information), the definition of human subject is met.* [Private information includes information about behavior that occurs in a context in which an individual can reasonably expect that no observation or recording is taking place, and information which has been provided for specific purposes by an individual and which the individual can reasonably expect will not be made public (for example, a school health record).]

#### B. Exemptions.

Research activities in which the **only** involvement of human subjects will be in one or more of the following six categories of **exemptions** are not covered by the regulations:

(1) Research conducted in established or commonly accepted educational settings, involving normal educational practices, such as (a) research on regular and special education instructional strategies, or (b) research on the effectiveness of or the comparison among instructional techniques, curricula, or classroom management methods.

(2) Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior, unless: (a) information obtained is recorded in such a manner that human subjects can be identified, directly or through identifiers linked to the subjects; and (b) any disclosure of the human subjects' responses outside the research could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects' financial standing, employability, or reputation. *If the subjects are children, exemption 2 applies only to research involving educational tests and observations of public behavior when the investigator(s) do not participate in the activities being observed. Exemption 2 does not apply if children are surveyed or interviewed or if the research involves observation of public behavior and the investigator(s) participate in the activities being observed.* [Children are defined as persons who have not attained the legal age for consent to treatments or procedures involved in the research, under the applicable law or jurisdiction in which the research will be conducted.]

(3) Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior that is not exempt under section (2) above, if the human subjects are elected or appointed public officials or candidates for public office; or federal statute(s) require(s) without exception that the confidentiality of the personally identifiable information will be maintained throughout the research and thereafter.

(4) Research involving the collection or study of existing data, documents, records, pathological specimens, or diagnostic specimens, if these sources are publicly available or if the information is recorded by the investigator in a manner that subjects cannot be identified, directly or through identifiers linked to the subjects.

(5) Research and demonstration projects which are conducted by or subject to the approval of department or agency heads, and which are designed to study, evaluate, or otherwise examine: (a) public benefit or service programs; (b) procedures for obtaining benefits or services under those programs; (c) possible changes in or alternatives to those programs or procedures; or (d) possible changes in methods or levels of payment for benefits or services under those programs.

(6) Taste and food quality evaluation and consumer acceptance studies, (a) if wholesome foods without additives are consumed or (b) if a food is consumed that contains a food ingredient at or below the level and for a use found to be safe, or agricultural chemical or environmental contaminant at or below the level found to be safe, by the Food and Drug Administration or approved by the Environmental Protection Agency or the Food Safety and Inspection Service of the U.S. Department of Agriculture.

## **II. Instructions for Exempt and Nonexempt Human Subjects Research Narratives**

If the applicant marked "Yes" for Item 13 on the ED 424, the applicant must provide a human subjects "exempt research" or

"nonexempt research" narrative and insert it immediately following the ED 424 face page.

### **A. Exempt Research Narrative.**

If you marked "Yes" for item 13 a. and designated exemption numbers(s), provide the "exempt research" narrative. The narrative must contain sufficient information about the involvement of human subjects in the proposed research to allow a determination by ED that the designated exemption(s) are appropriate. The narrative must be succinct.

### **B. Nonexempt Research Narrative.**

If you marked "No" for item 13 a. you must provide the "nonexempt research" narrative. The narrative must address the following seven points. Although no specific page limitation applies to this section of the application, be succinct.

(1) **Human Subjects Involvement and Characteristics:** Provide a detailed description of the proposed involvement of human subjects. Describe the characteristics of the subject population, including their anticipated number, age range, and health status. Identify the criteria for inclusion or exclusion of any subpopulation. Explain the rationale for the involvement of special classes of subjects, such as children, children with disabilities, adults with disabilities, persons with mental disabilities, pregnant women, prisoners, institutionalized individuals, or others who are likely to be vulnerable

(2) **Sources of Materials:** Identify the sources of research material obtained from individually identifiable living human subjects in the form of specimens, records, or data. Indicate whether the material or data will be obtained specifically for research purposes or whether use will be made of existing specimens, records, or data.

(3) **Recruitment and Informed Consent:** Describe plans for the recruitment of subjects and the consent procedures to be followed. Include the circumstances under which consent will be sought and obtained, who will seek it, the nature of the information to be provided to prospective subjects, and the method of documenting consent. State if the Institutional Review Board (IRB) has authorized a modification or waiver of the elements of consent or the requirement for documentation of consent.

(4) **Potential Risks:** Describe potential risks (physical, psychological, social, legal, or other) and assess their likelihood and seriousness. Where appropriate, describe alternative treatments and procedures that might be advantageous to the subjects.

(5) **Protection Against Risk:** Describe the procedures for protecting against or minimizing potential risks, including risks to confidentiality, and assess their likely effectiveness. Where appropriate, discuss provisions for ensuring necessary medical or professional intervention in the event of adverse effects to the subjects. Also, where appropriate, describe the provisions for monitoring the data collected to ensure the safety of the subjects.



(6) **Importance of the Knowledge to be Gained:** Discuss the importance of the knowledge gained or to be gained as a result of the proposed research. Discuss why the risks to subjects are reasonable in relation to the anticipated benefits to subjects and in relation to the importance of the knowledge that may reasonably be expected to result.

(7) **Collaborating Site(s):** If research involving human subjects will take place at collaborating site(s) or other performance site(s), name the sites and briefly describe their involvement or role in the research.

*Copies of the Department of Education's Regulations for the Protection of Human Subjects, 34 CFR Part 97 and other pertinent materials on the protection of human subjects in research are available from the Grants Policy and Oversight Staff, Office of the Chief Financial Officer, U.S. Department of Education, Washington, D.C. 20202-4250, telephone: (202) 245-6120, and on the U.S. Department of Education's Protection of Human Subjects in Research Web Site at <http://www.ed.gov/about/offices/list/ocfo/humansub.html>.*

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

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Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

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**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328) which limit the

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political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, ☐ Audits of States, Local Governments, and Non-Profit Organizations. ☐
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE
APPLICANT ORGANIZATION		DATE SUBMITTED

Standard Form 424B (Rev. 7-97) Back

## CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

(2) If any funds other Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any agency, a member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Applicant's Organization	
Printed Name of Authorized Representative	Printed Title of Authorized Representative
Signature	Date

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**Certification Regarding Debarment, Suspension, Ineligibility and  
Voluntary Exclusion -- Lower Tier Covered Transactions**

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This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

**Instructions for Certification**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled A Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

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**Certification**

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

ED 80-0014, 9/90 (Replaces GCS-009 (REV.12/88), which is obsolete)

### Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

<b>1. Type of Federal Action:</b> a. contract _____ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>2. Status of Federal Action:</b> a. bid/offer/application _____ b. initial award c. post-award	<b>3. Report Type:</b> a. initial filing _____ b. material change  <b>For material change only:</b> Year _____ quarter _____ Date of last report _____
<b>4. Name and Address of Reporting Entity:</b> _____ Prime _____ Subawardee Tier _____, if Known:   <b>Congressional District, if known:</b>		<b>5. If Reporting Entity in No. 4 is Subawardee,</b> Enter Name and Address of Prime:   <b>Congressional District, if known:</b>
<b>6. Federal Department/Agency:</b>	<b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: _____	
<b>7. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b>  \$	
<b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i>	<b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
<b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>	<b>Signature:</b> _____ <b>Print Name:</b> _____ <b>Title:</b> _____ <b>Telephone No.:</b> _____ <b>Date:</b> _____	
<b>1. Federal Use Only</b>	<b>Authorized for Local Reproduction</b> Standard Form - LLL (Rev. 7-97)	

## **INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES**

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).

11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

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According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503



## **The Government Performance and Results Act (GPRA)**

### **What is GPRA?**

The Government Performance and Results Act of 1993 (GPRA) is a straightforward statute that requires all federal agencies to manage their activities with attention to the consequences of those activities. Each agency is to clearly state what it intends to accomplish, identify the resources required, and periodically report their progress to the Congress. In so doing, it is expected that the GPRA will contribute to improvements in accountability for the expenditures of public funds, improve congressional decision-making through more objective information on the effectiveness of federal programs, and promote a new government focus on results, service delivery, and customer satisfaction.

### **How has the Department of Education Responded to the GPRA Requirements?**

As required by GPRA, the Department of Education has prepared a strategic plan for 2002-2007. This plan reflects the Department's priorities and integrates them with its mission and program authorities and describes how the Department will work to improve education for all children and adults in the United States. The Department's goals, as listed in the plan, are:

- Goal 1: Create a Culture of Achievement*
- Goal 2: Improve Student Achievement*
- Goal 3: Develop Safe Schools and Strong Character*
- Goal 4: Transform Education into an Evidence-based Field*
- Goal 5: Enhance the Quality of and Access to Postsecondary and Adult Education*
- Goal 6: Establish Management Excellence*

The performance indicators for the International Education Programs are part of the Department's plan for meeting Goal 5: Enhance the Quality of and Access to Postsecondary and Adult Education.

### **What are the Performance Indicators for the International Education Programs?**

The Department's specific goal for the International Education programs is "to meet the nation's security and economic needs through the development and maintenance of a national capacity in foreign languages, and area and international studies." The Department has established objectives and performance indicators for the Title VI and Fulbright Hays programs and data are collected through the Evaluation of Exchange, Language, Area and International Studies (EELIAS) performance reporting system. The indicators for the International Education programs focus on the following areas: (1) expansion of critical languages; (2) employment in field; and (3) improved language competency.

All grantees are required to submit annual performance reports through EELIAS that describe the projects' accomplishments and provide GPRA data. Data collected from each of the fourteen International Education programs are used to assess the success of meeting the performance objectives.

# **INSTRUCTIONS AND FORMS FOR STUDENTS**

## **SECTION C**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1840-0005**. The time required to complete this information collection is estimated to average 30 hours for the student respondent and 25 hours for the project director per response, including time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimates or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: DDRA Program, IEPS/OPE, U.S. Department of Education, 400 Maryland Avenue, S.W., (1990 K Street, N.W. 6<sup>th</sup> Floor) Washington, DC 20202-4651.

## Guidelines for Students

There are two parts to this application. Section B contains information and forms for the institution of higher education (institution), and Section C contains instructions and forms for the student applicants.

Although the DDRA program funds student research, the legal applicant is the institution, and if a grant is awarded, the institution is the legal grantee. Students are not able to apply for this funding independently. In order to apply for this program, it is necessary for the student and the institution to coordinate their activities and keep each other informed.

Applications must be submitted electronically via the U.S. Department of Education's (US/ED) e-Application system. This system may be accessed at <http://e-grants.ed.gov>. Both the student and the institution must complete their portions of the application correctly and submit via e-Application. Students and Project Directors should read through the following guidelines and the information in this application package very carefully, especially the Closing Date Notice, and follow the instructions in order to submit a timely and complete application to US/ED.

**The institution must appoint a Project Director.** The Project Director is the individual at the university who will actually submit the application to US/ED, and who will administer the grant and disburse funds, should any students at the university receive funding. This person is usually someone in the office of the Dean of Graduate Studies or Student Affairs. It is not recommended that a student's advisor serve as the Project Director. There can be only one Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

A student should:

- Read the entire application package carefully.
- Contact his/her university's Project Director as soon as possible, to inform him/her that he/she will be submitting an application.
- Register in the e-Application system as a student, and construct his/her application.
- Be sure to initiate the e-mails to his/her references as early as possible, to avoid last minute delays.
- Submit his/her completed application via the e-Application system well in advance of the Closing Date. (It is a good idea for a student to contact the Project Director and let him/her know when the student has submitted his/her application, as the system will not notify the Project Director of a student's submittal)
- Confer with the Project Director before the Closing Date to ensure that all portions of the application were submitted successfully, and no changes need to be made.
- Obtain an official copy of his/her graduate transcripts and deliver it to the Project Director before the Closing Date. Students should include any letters of affiliation with the transcripts.

## Program Objective

Section 102(b)(6) of the Mutual Education and Cultural Exchange Act of 1961 (Fulbright-Hays Act) has as its objective the promotion, improvement, and development of modern foreign languages and area

studies throughout the educational structure of the United States. To help accomplish this objective the Doctoral Dissertation Research Abroad Program provides opportunities for scholars to conduct research overseas in the field of modern foreign languages and area studies.

For the purpose of these programs, area studies is defined as a program of comprehensive study of the aspects of a society or societies, including the study of their geography, history, culture, economy, politics, international relations, and languages.

Research overseas means research outside the United States, Puerto Rico, Guam, American Samoa, and the American Virgin Islands. Research will not be funded in countries in which the United States has no diplomatic representation or which are specifically excluded in the Notice of Closing Date contained in this application.

For a complete description of the program, consult the US Department of Education Regulations 34 Code of Federal Regulations Parts 662.

## **Eligibility Requirements**

**To be eligible to receive a fellowship under the DDRA Program, a student must:**

1. (a) Be a citizen of the United States; or  
(b) Be a permanent resident of the United States;
  2. Be a graduate student in good standing at an eligible institution of higher education and who, when the fellowship period begins, has been admitted to candidacy in a doctoral degree program in modern foreign languages and area studies at that institution;
  3. Plan a teaching career in the United States upon graduation; and
- Possess adequate skills in the foreign language(s) necessary to carry out the dissertation research project.

Note: Students may not accept certain grants in the same fiscal year that they receive a US/ED Fulbright-Hays grant. If a student accepts both a US/ED Fulbright-Hays grant and another grant, it may be necessary for the student to choose which grant to accept, or to negotiate a cost-sharing arrangement, so that funding is not duplicated. Student applicants who have received support for more than 6 months under the DDRA Program are not eligible to re-apply.

## **Instructions for Students - Fulbright-Hays Application Form**

In order that each individual applicant is properly evaluated in accordance with the published procedures, eligibility requirements, and evaluation criteria, each individual scholar applying for the Fulbright-Hays fellowship must complete this electronic form.

**Item 1-4:** Self-explanatory

**Item 5:** Select the name of the institution through which you are applying. If your institution does not appear on this drop-down list, please contact your project director. Only institutions whose project directors have registered in e-Application appear on this list. Please ensure that you choose the right campus (i.e., University of Texas at Austin, University of Texas at Brownsville, etc.). A student planning to conduct dissertation research must apply to the DDRA Program through the university in which he/she or she is enrolled in a doctoral program.

**Items 6-7:** Self-explanatory

**Item 8:** Indicate all countries in which you plan to conduct research with Fulbright-Hays Doctoral Dissertation Research Abroad support.

**Item 9:** Indicate all the foreign languages to be used in your research during the fellowship period and obtain a completed *Fulbright-Hays Foreign Language Reference Form* for each foreign language listed.

**Item 10:** Indicate the start and end dates for conducting your research under the fellowship. Activation of the award may be as early as July 1 for students, provided: a US/ED Grant Award Notification has been executed; travel has been approved; the appropriate research clearances and research visas have been secured by the individual scholar; and, if requested, human subjects research clearance has been obtained. All research and travel must be completed by December 31 of the year following the year in which the grant is made.

Graduate students may receive fellowships for a period of 6 to 12 months for full time doctoral dissertation research abroad. Fellowships are not renewable.

**Item 11:** Indicate the date on which you were or will be advanced to candidacy for a doctoral degree. An applicant must be advanced to candidacy by the time his/her or her overseas research begins, but not necessarily at the time of application.

**Item 12:** Self-explanatory

**Item 13:** If resident alien, provide Alien Registration Number, country of birth, and previous citizenship. Please refer to the program's citizenship requirements in the program-specific regulations.

**Item 14:** Self-explanatory

**Item 15:** Note that doctoral candidates planning careers other than teaching are eligible to apply.

**Item 16:** Self-explanatory

**Item 17:** Provide an abstract of no more than 120 words describing your proposed research including a summary of the research to be conducted as well as institutional and individual affiliations.

**Item 18:** Self-explanatory

**Item 19:** Indicate previous relevant foreign travel, period of stay and purpose (e.g., participation in an overseas language program) and specify all previous travel to the proposed host countries listed in item 8.

**Items 20-21:** Indicate whether you are in default on any U.S. Department of Education Student Financial Assistance loan, U.S. Department of Education grant or any other Federal loan.

**Item 22:** Indicate all previously held fellowships.

**Item 23:** Indicate current applications for other fellowships.

**Item 24:** Enter the name, address and telephone number of the physician or certified nurse practitioner, and the date of the physical exam. Do not send a separate medical evaluation.

**Item 25a:** List, in complete detail, starting with the airport closest to your address, all points of travel related to your proposed project departure from and return to the United States (e.g., Philadelphia, PA - London, UK – Johannesburg, SA - London, UK - Philadelphia, PA). The itinerary should not exceed a 12-month period and must include all countries for which a maintenance allowance is requested.

All international travel estimates should be based on commercial high season rates for jet economy travel on U.S. flag carriers. If approved in advance, international travel by automobile, train, or ship may be authorized in certain cases. The cost of travel by surface carrier may not exceed the cost of jet economy travel via the most direct route for the itinerary listed in the Grant Award Notification. Travel by sea also must be on a U.S. flag carrier.

You will not be authorized to travel on grant funds until you have secured the appropriate "research" visas, research permission, and, if necessary, the appropriate affiliation with a host country institution. All travel must comply with the Fly America Act and be approved by the Education Program Staff, US/ED.

No support for dependents' travel is provided.

**Item 25b:** Enter the maintenance stipend for all countries of research utilizing the information provided in the link to **Fulbright-Hays Maintenance Allowances**. Allowances from other than personal sources (e.g. fellowships) which duplicate benefits received under this program will be deducted from the fellowship.

Adjustments will also be made in cases where other organizations assume all or part of a fellow's maintenance costs (e.g. students jointly sponsored by the U.S. Department of Education and IREX will receive prorated allowances. Refer to the Fulbright-Hays Maintenance Allowances).

**Item 25c:** A dependent means any of the following individuals who will accompany you to your research site and for whom you will be providing over 50 percent support during the entire overseas research period:

- a. spouse of program participant; or
- b. children unmarried and under 21 years of age.

Note: Dependents must accompany the researcher for the entire research period in order to be eligible for an allowance.

Enter the dependents' allowance by referring to the **Fulbright-Hays Maintenance Allowances**.

**Item 25d:** Compute and justify in detail your needs for this allowance which may include expenses such as books, copying, informants, tutoring, translating and interpreting fees, tapes, film, travel within host countries, tuition and affiliation fees, etc.

This allowance does not cover any visa fees, expenses of passports including photographs, tuition or fees that might be required by the American grantee institution, or medical expenses such as malaria pills or vaccinations.

**Item 25e:** The Department of Education will include sufficient funds to enable an institution to purchase basic health and accident insurance for each student fellowship recipient only. The university may use its discretion whether to use a university-contracted carrier or a student-contracted carrier. Compute the amount requested utilizing group rates of university-contracted carriers for coverage overseas.

**Item 25f:** Fixed \$100 administrative fee paid to institution.

**Item 25g:** This will be the sum of 25a-f.

**Item 26-27:** Self-explanatory

**Item 28:** The curriculum vita must be uploaded into the e-Application system. It should be brief and address those previously cited evaluation criteria focused on the qualifications of the individual applicant. You should list relevant course work dealing with your language and area studies specialization; indicate fellowships and honors received; describe your publications record and any other items which, in your opinion, give a panel of scholars a comprehensive view of your past achievements, ability to successfully complete the particular research described in this proposal, and overall promise as a teacher and/or research scholar

**Item 29:** The application narrative must be uploaded as an attachment into the e-Application system.

**Please note the page limitations specified in the Closing Date Notice.**

You should develop your application narrative taking into account the evaluation criteria provided in the sample Technical Review Form. Given the fact that, in addition to language and area studies scholars, non-specialists are included in the evaluation process and that host country officials will review your application and ultimately decide whether research permission is granted, you may also wish to consider the following factors when developing your narrative:

- a. Host country sensitivities and interests.
- b. The use of English that can readily be understood by well-educated non-specialists.

Awards are not made to applicants planning to conduct research on topics which are determined to be politically sensitive by the host country or unfeasible. It should also be noted that the U.S. Department of Education will not submit to the host country any "dummy" proposal (i.e., proposals which do not accurately reflect the research purpose in the hope of avoiding difficulties with host country acceptance of the proposal).

### **Instructions for Fulbright-Hays Foreign Language Reference Form**

The language reference form, which is required for this program, should be completed by a specialist in the language. Student applicants must initiate an e-mail to their referring specialists via the e-Application system. Upon receipt of this e-mail, the reference will be able to access the e-Application system and complete the reference form. When the reference submits the form, it will automatically become part of the student's application, so that it is submitted to US/ED when the Project Director transmits the entire application package. All completed reference forms must be submitted to the Project Director for transmittal to US/ED. Do not submit your references directly to US/ED as there is no guarantee any material submitted independently of the e-Application submission will be matched to your application.

A completed reference for each language listed in item 9 of the *Fulbright-Hays Training Grants Application Form* must be submitted.

### **Instructions for Fulbright-Hays Graduate Student Reference Form**

One of the three personal references must be obtained from the student's dissertation advisor. Student applicants must initiate an e-mail to their references via the e-Application system. Upon receipt of this e-mail, the reference will be able to access the e-Application system and complete the reference form. When the reference submits the form, it will automatically become part of the student's application, so that it is submitted to US/ED when the Project Director transmits the entire application package. All completed reference forms must be submitted to the Project Director for transmittal to US/ED. Do not submit your references directly to US/ED as there is no guarantee any material submitted independently of the e-Application submission will be matched to your application.

### **Instructions for Assembly, Duplication and Transmission**

**You must check with your institution to determine if your institution will be submitting all applications via e-Grants, as required in the Federal Register, or if it has been granted a waiver from that requirement. All of the institution's applications must be submitted in the same format.**

Upon submittal via e-Application, students' applications will become available to their university's Project Director for review and transmittal to the U.S. Department of Education. **Only the Project Director is able to submit the application to the U.S. Department of Education.** A completed student application should contain the items specified below:

- Fulbright-Hays DDRA Application Form
- Curriculum vita
- Application narrative (attachment)
- One Fulbright-Hays Foreign Language Reference Form, for each language needed to conduct the research outlined, submitted by your referring specialist via e-Application
- Three Fulbright-Hays Graduate Student Reference Forms submitted by your referring specialists via e-Application
- Graduate Transcripts submitted to your Project Director
- Any letters of affiliation you wish to include. Note: Letters of Affiliation must be uploaded to e-Application. **LETTERS OF AFFILIATION MAY NOT BE MAILED.**

A complete institutional application to the DDRA Program is the sum of all completed student applications, plus the Application for Federal Education Assistance (ED 424), the *Assurances -- Non-Construction Programs* (ED 424B); *Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; and Disclosure of Lobbying Activities* (if applicable). University Project Directors must submit the application to the US/ED via e-Application, in accordance with the guidelines published in the Closing Date Notice. University Project Directors must mail transcripts separately to: Karla Ver Bryck Block and Sara Starke, IEPS, 1990 K St., NW, 6<sup>th</sup> floor, Washington, DC 20006-8521. Transcripts must be postmarked by the deadline date. **Failure to meet the deadline published in the Federal Register will mean rejection of the application without consideration. There is no appeal of this requirement.**

## Frequently Asked Questions for Student Applicants

**Q: *Can a student apply independently of his/her university?***

A: No. Eligible applicants are institutions of higher education in the U.S. The student's application must be submitted through the appropriate channels at his/her university, and transmitted to US/ED via e-Application by the university's Project Director.

**Q: *How does a student know who his/her Project Director is?***

A: A student should check the list of Project Directors listed in this application package. If a university has submitted applications for DDRA funding before, chances are there is already an experienced Project Director appointed. If an institution does not appear on the list, it may be necessary for that university's administration to appoint a Project Director, and ensure that he/she registers in the e-Application system.

**Q: *What is the student's academic advisor's role?***

A: The student's advisor will continue to serve as his/her mentor regarding the academic details of his/her research, and any changes to the student's research plans as proposed in the application will require the advisor's written approval. The advisor should not serve as the student's Project Director. There can be only one Project Director at an institution, and that person administers the grant and serves as the point of contact for all of that institution's fellows, regardless of research topic or discipline.

**Q: *How many sections are there to the e- Application and who fills out what section?***

A: There are two primary sections to the e-Application – the student's individual section and the section to be completed by the Project Director. Upon completion of his/her section, the student submits his/her application to the Project Director via e-Application. The Project Director is responsible for reviewing the student's individual application and submitting it, along with the Project Director's portion, which contains the required federal forms, to US/ED. Included in this submission are the graduate and language reference forms that were transmitted to the Project Director by the references. Only the Project Director can submit an application to US/ED.

**Q: *When the student clicks "submit" in the e-Application system, where does his/her application go?***

A: When the student submits his/her application via the e-Application system, it is transmitted to his/her university's Project Director for review and submission to US/ED. Student applicants are not able to transmit their applications directly to US/ED.

**Q: *When should a student submit his/her application?***

A: The Project Director determines the internal deadline by which all sections of the application must be submitted. It is the responsibility of the student to ensure that the graduate and language references are submitted by references no later than the institution's internal deadline.

**Q: *To whom does the Closing Date apply?***

A: The Closing Date is the date by which the university's Project Director must submit all components of the application to US/ED via e-Application. It is recommended that the Project Director have access to all sections of the application well in advance of this date. Application materials may not be submitted after the published Closing Date.

**Q: *How will a student know that his/her Project Director has access to his/her application?***

A: After the student submits his/her application via e-Application, he/she will receive a notification e-mail stating that his/her application has been received by the Project Director at his/her university. If he/she does not receive this e-mail, the student should contact the Help Desk immediately. The Project Director will be copied on the email notification; nevertheless, the student may want to contact the Project Director to let the Project Director know that the student has submitted an application.



**Q: How does a student know that the Project Director has submitted his/her application to US/ED?**

A: The student will not receive a notification e-mail when the Project Director transmits the application to US/ED. Only the Project Director will receive a notification e-mail. The student must check with his/her institution's Project Director to determine whether the application has been submitted.

**Q: What must a student do aside from completing and submitting his/her part of the application via e-Application?**

A: Students are responsible for obtaining an official copy of their graduate transcripts, and submitting these to the Project Director in time for the Project Director to transmit them to US/ED by the Closing Date.

**Q: May a student apply for support to go to more than one country?**

A: Yes, a student may propose research in multiple countries.

**Q: Even though the DDRA Program doesn't fund proposals that focus on Western European topics, may a student go to Western Europe to consult or research human or material resources on a non-Western European topic not available in the U.S.?**

A: Yes.

**Q: Are U.S. citizens studying at foreign institutions eligible for the DDRA program?**

A: No, eligible applicants are institutions of higher education in the U.S.

**Q: How important is the page limit cited in the Closing Date Notice?**

A: The page limit is extremely important. If the student's application narrative exceeds the page limit, the application will be disqualified and will not be reviewed for funding. Please adhere strictly to the page limit guidelines in the Closing Date Notice.

**Q: Should students include endnotes, footnotes or a bibliography? How long should they be?**

A: Endnotes, footnotes or a bibliography will certainly strengthen an application. However, footnotes and endnotes will be subject to the page limit restrictions specified in the Closing Date Notice for the application narrative and bibliography.

**Q: What if a student proposes to use a much less commonly taught language and cannot find someone to evaluate him/her?**

A: The student should call IEPS at (202) 502-7700. We will gladly assist students in finding qualified evaluators. An application will be significantly less competitive if a language reference form is not included.

**Q: Should Letters of Affiliation from overseas host institutions or organizations be included in an application?**

A: Yes, these letters are helpful to the panel in evaluating an application. Students may submit them electronically with their applications or submit them to Project Directors with their transcripts well in advance of the Closing Date.

**Q: Do the provisions of the "Fly America Act" apply to this program? Does it benefit a student's application to request a lower amount, if he/she can find a cheaper non-U.S. carrier airfare?**

A: No, all travel must comply with the Fly America Act. International travel budget estimates ought to be based on jet economy high season rates on U.S. Flag carriers where available. Reviewers do not evaluate a student's budget request as part of the application review process.

**Q: What if a student is planning to get married after he/she applies, or is expecting a baby? Is he/she eligible for a dependent's allowance?**

A: Availability of funds and the date of the marriage or birth will determine whether an allowance can be awarded.

**Q: *What signatures are required for e-Application?***

A: No signatures are necessary for the student's application at the time of application submittal. However, signatures from a student's doctor/nurse practitioner and advisor may be requested at a later date.

**Q: *Whom should the student contact in the event of technical problems with e-application (e.g., problems pulling up a form)?***

A: If the student experiences any technical difficulties, he/she should contact the e-Application Help Desk at 1-888-336-8930 (TTY: 1-866-697-2696, local 202-401-8363) Monday-Friday from 8:00 a.m. to 6:00 p.m. Washington D.C., time.

**Q: *If the student has a question specific to the DDRA program (e.g., eligibility requirements) whom should he/she contact?***

A: If the student has programmatic questions, he/she should contact either Ms. Karla Ver Bryck Block at (202) 502-7632; [karla.verbryckblock@ed.gov](mailto:karla.verbryckblock@ed.gov) or Ms. Sara Starke at (202) 502-7688; [sara.starke@ed.gov](mailto:sara.starke@ed.gov).

**Q: *When will students be notified whether or not they have been selected?***

A: The review process for DDRA Program applications is lengthy and multi-faceted, so announcement times may vary. Regret letters are sent to the institutional applicant usually in February or March. Candidate status is announced usually in April and as late as September. It is the responsibility of the institution to inform students of their status. US/ED does not inform students directly. Awards are issued between April and September.

**Q: *When may fellowships be activated?***

A: A fellowship may be activated after a Grant Award Notification (GAN) has been issued, host country visa and research requirements have been met; human subject research clearance, if required, has been given by the student's institution; and travel approval has been obtained by the Project Director from US/ED. The GAN will specify the performance and budget periods. All research must be completed during these periods.

**Q: *If a student relocates after submitting his/her application, should he/she send US/ED address updates?***

A: No, students should provide that information to their Project Directors.

**Q: *May the university accept the award on a student's behalf if the student is overseas during the notification period?***

A: Yes, provided the student has not received a fellowship that duplicates the DDRA award benefits. The student should leave a letter with the Project Director authorizing him/her to accept the award on the student's behalf.

**Q: *Must a student apply for his/her own visa and research clearance?***

A: Yes.

**Q: *May a student request copies of his/her application's reviewers' comments?***

A: Yes. However we will only respond to written requests addressed to: DDRA Program Staff, IEPS, US/ED, 1990 K Street, N.W., Washington, DC 20006-8521, or to e-mails sent to [ddra@ed.gov](mailto:ddra@ed.gov)

**US Department of Education  
Fulbright-Hays Doctoral Dissertation Research Abroad Program**

1.	Last Name, First, Middle		
2.	Date of Birth	3.	Country of Birth
4.	Gender <input type="checkbox"/> M <input type="checkbox"/> F		
5.	Name of US Institution of Higher Education		6. Major Academic Discipline
7.	Language and Area Studies Specialization - Check One Area Only <input type="checkbox"/> Africa • AF <span style="margin-left: 150px;"><input type="checkbox"/> Near East • NE</span> <input type="checkbox"/> Western Hemisphere • AR <span style="margin-left: 150px;"><input type="checkbox"/> South Asia • SA</span> <input type="checkbox"/> Central/Eastern Europe and Eurasia • CEE <span style="margin-left: 150px;"><input type="checkbox"/> Southeast Asia • SEA</span> <input type="checkbox"/> East Asia • EA <span style="margin-left: 150px;"><input checked="" type="checkbox"/> Western Europe • WE (see Closing Date Notice)</span>		
8.	Country(ies) of Research		9. Language(s) of Research
10.	Dates of Proposed Research		11. Tentative Date Advanced to Candidacy
12.	Current Address, Phone & E-Mail		13. Citizenship <input type="checkbox"/> United States <input type="checkbox"/> Resident Alien Alien Registration No. _____
14.	Veteran's Status <input type="checkbox"/> Yes <input type="checkbox"/> No		15. Career Goal <input type="checkbox"/> Teaching <input type="checkbox"/> Other
16.	Proposed Dissertation Title		
17.	Dissertation Abstract (no more than 120 words)		

18.	Name(s) of Accompanying Dependent(s)	Relationship	Age
19.	Previous Overseas Travel		
20.	Grant Refunds Due	<input type="checkbox"/> Yes <input type="checkbox"/> No	21. Default on Loans <input type="checkbox"/> Yes <input type="checkbox"/> No
22.	Previously Awarded Fellowships <input type="checkbox"/> Group Projects Abroad (GPA) <input type="checkbox"/> Title VI FLAS <input type="checkbox"/> Jacob Javits <input type="checkbox"/> State Dept. / IIE Fulbright <input type="checkbox"/> Other (please specify) _____		
23.	Current Application for Other Fellowships <input type="checkbox"/> Group Projects Abroad (GPA) <input type="checkbox"/> Social Science Research Council (SSRC) <input type="checkbox"/> Int'l Research and Exchanges Board (IREX) <input type="checkbox"/> Title VI FLAS <input type="checkbox"/> Jacob Javits <input type="checkbox"/> State Dept. / IIE Fulbright <input type="checkbox"/> NSEP / Academy for Educational Development <input type="checkbox"/> Other (please specify) _____		
24.	Certification <i>The candidate named in this application is physically and psychologically able to carry out all phases of the project as described in this proposal.</i>		
	Name of Physician or Certified Nurse Practitioner	Address	Telephone No.
For Official US/ED Use Only - do not write in the section below			

25.	Budget Request																																			
a.	International Travel and Baggage Jet travel for the itinerary:			\$																																
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e.	Health and Accident Insurance (for fellow only)			\$																																
f.	Administrative Fee to US Applicant Institution			\$100																																
g.	Total			\$																																
26.	Student Certification <i>I certify that all information provided on this form is correct to the best of my knowledge.</i>																																			
	Name of Applicant			Date																																
27.	Advisor Review <i>I have reviewed the student's proposal.</i>																																			
	Name of Dissertation Advisor			Date																																

**28. Curriculum Vita**

**You may type directly on this page or your may use this as a cover page for your professional CV.**

## **29. TITLE PAGE**

**Application Narrative May Not Exceed the Page Limit as Described in the Closing Date Notice.**

**Title:**

**FULBRIGHT-HAYS FOREIGN LANGUAGE REFERENCE FORM**  
**U.S. DEPARTMENT OF EDUCATION**  
**WASHINGTON, DC 20006-8521**

Name of Individual Applicant	Name of Institution
Countries of Research	Language
Proposed Project or Dissertation Title	

To be completed by a college/university language teacher and sent to the contact person at the applicant's college or university. Under Section 552a(d) of the Privacy Act, the content of this form is subject to review by the applicant and others accompanying him or her, upon request.

**Speaking and Listening (check one)**

- ☐ Unable to function in the spoken language
- ☐ Able to satisfy basic survival needs and maintain very simple conversation on familiar topics
- ☐ Able to satisfy routine social demands and limited work requirements
- ☐ Able to participate effectively in most formal and informal conversations on practical and social topics and on professional topics in restricted contexts
- ☐ Able to use the language fluently and accurately on all levels pertinent to professional needs
- ☐ Use of the language is functionally equivalent to a well-educated native speaker

**Reading (check one)**

- ☐ No practical ability to read the language
- ☐ Sufficient comprehension to read very simple connected written material in a form equivalent to usual printing or typescript
- ☐ Sufficient comprehension to read simple, authentic texts on subjects within a familiar context
- ☐ Able to read within a normal range of speed and with almost complete comprehension a variety of authentic prose material on unfamiliar subjects, as well as technical material
- ☐ Able to read fluently and accurately all styles and forms of the language pertinent to professional needs, including all materials in one's special field
- ☐ Reading proficiency is functionally equivalent to a well-educated native speaker

**Writing (check one)**

- ☐ No functional ability in writing
- ☐ Sufficient control of the writing system to meet limited demands
- ☐ Sufficient control of the writing system to meet most survival needs and limited social demands
- ☐ Ability to write with some precision and in some detail about most common topics
- ☐ Able to use the language effectively in most formal and informal written exchanges on practical, social, and professional topics
- ☐ Writing proficiency is equal to that of a well-educated native speaker

**Please indicate briefly how your evaluation was determined (e.g. two years of coursework, a test, etc.).**

Name	Position or Title	University
Signature		Date



**FULBRIGHT-HAYS GRADUATE STUDENT REFERENCE FORM**  
**U.S. Department of Education**  
**WASHINGTON, DC 20006-8521**

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Countries of Research	Language(s)																																																																																																
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<p><b>To be completed by referee and sent to the contact person at the applicant's college or university.</b> Under Section 552a(d) of the Privacy Act, the content of this form is subject to review by the applicant and others accompanying him or her, upon request.</p> <p>In completing this form, please keep in mind that the applicant for a Fulbright-Hays fellowship may be considered by host country citizens as representing his or her academic community and that his or her university, future U.S. scholars, and his or her country may be judged by the applicant's actions and statements. Consequently, personal suitability, as well as academic excellence, is an important criterion to be considered.</p> <p>1. <b>How long and in what capacity have you known the applicant?</b></p> <p>2. <b>Please indicate the applicant's ability and professional competence in comparison with other individuals whom you have known at similar stages in their careers:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 10%;">Below Average (lowest 40%)</th> <th style="width: 10%;">Average (mid 20%)</th> <th style="width: 10%;">Above Average (next 15%)</th> <th style="width: 10%;">Very Good (next 10%)</th> <th style="width: 10%;">Out- standing (next 10%)</th> <th style="width: 10%;">Excep- tional (highest 5%)</th> <th style="width: 10%;">Inadequate opportunity to observe</th> </tr> </thead> <tbody> <tr><td>A. General knowledge</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>B. Knowledge in chosen field</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>C. Motivation and seriousness of purpose</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>D. Ability to plan and carry out research</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>E. Ability to express thoughts in speech and writing</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>F. Ability to withstand stress</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>G. Self-reliance and independence</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>H. Ability to make sound judgments</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>I. Potential for future growth in chosen field</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>J. Ability to communicate with people</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>K. Impression to be made abroad</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>3. <b>On an extra 8-1/2" X 11" sheet, please comment specifically on the feasibility of the applicant's project in terms of resources available abroad, ability of the applicant to carry out the project in the allotted time, linguistic preparation for the proposed plan, the candidate's ability to adapt to a different cultural environment, and any other factors which you believe may have a bearing on the candidate's successful experience overseas. Also indicate your opinion as to the merit or validity of the project itself.</b></p>			Below Average (lowest 40%)	Average (mid 20%)	Above Average (next 15%)	Very Good (next 10%)	Out- standing (next 10%)	Excep- tional (highest 5%)	Inadequate opportunity to observe	A. General knowledge								B. Knowledge in chosen field								C. Motivation and seriousness of purpose								D. Ability to plan and carry out research								E. Ability to express thoughts in speech and writing								F. Ability to withstand stress								G. Self-reliance and independence								H. Ability to make sound judgments								I. Potential for future growth in chosen field								J. Ability to communicate with people								K. Impression to be made abroad							
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**FULBRIGHT-HAYS GRADUATE STUDENT REFERENCE FORM**  
**U.S. Department of Education**  
**WASHINGTON, DC 20006-8521**

Name of Individual Applicant	Name of Institution																																																																																																
Countries of Research	Language(s)																																																																																																
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# TECHNICAL REVIEW - DOCTORAL DISSERTATION RESEARCH ABROAD

International Education Programs Service • U.S. Department of Education

I. NAME OF INDIVIDUAL APPLICANT

NAME OF APPLICANT INSTITUTION

WORLD AREA

## II. CUMULATIVE SCORE OF THE TWO CATEGORIES OF CRITERIA

READER  
TOTAL

QUALITY OF PROPOSED PROJECT (Maximum of 60 points)

QUALIFICATIONS OF APPLICANT (Maximum of 40 points)

Indicate above the cumulative scores for the two categories (Sections V and VI found on the following pages. Add the scores from the two boxes on the left and place the total in the large box to the right. The sum of the Reader Totals will constitute the Panel's final judgment.

**DO NOT USE DECIMAL POINTS**

## III. OVERALL COMMENTS

**Sample**

IV. SIGNATURE OF REVIEWER

DATE

**TECHNICAL REVIEW - DOCTORAL DISSERTATION RESEARCH ABROAD**

Score this application in terms of the Rating Scale. Indicate your score for each criterion in the box to the right. Do not use decimal points. Add the scores of the criteria and enter the sum in the box marked Total Points.

Transfer the Total Points to the appropriate block in Section II on the Cover Page.

**RATING SCALE**

If total points are:	5	10	15
Outstanding	5	10	15
Very Good	4	8	12
Good	3	6	9
Average	2	4	6
Poor	1	2	3
Unacceptable or not described	0	0	0

**V. QUALITY OF PROPOSED PROJECT (Maximum of 60 points)**

1. The statement of the major hypotheses to be tested or questions to be examined and the description and justification of the research methods to be used.

*YOUR COMMENT:*

(10)

2. The relationship of the research to the literature on the topic and to major theoretical issues in the field, and the project's originality and importance in terms of the concerns of the discipline.

*YOUR COMMENT:*

(10)

3. The preliminary research already completed in the United States and overseas or plans for such research prior to going overseas, and the kinds, quality and availability of data for the research in the host country or countries.

*YOUR COMMENT:*

(10)

**TECHNICAL REVIEW - DOCTORAL DISSERTATION RESEARCH ABROAD**

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Very Good	4	8	12
Good	3	6	9
Average	2	4	6
Poor	1	2	3
Insufficient or not described	0	0	0

4. The justification for overseas field research, and preparations to establish appropriate and sufficient research contacts and affiliations abroad.

*YOUR COMMENT:*

(10)

5. The applicant's plans to share the results of the research in progress and a copy of the dissertation with scholars and officials of the host country or countries.

*YOUR COMMENT:*

(10)

6. The guidance and supervision of the dissertation advisor or committee at all stages of the project, including guidance in developing the project, understanding research conditions abroad, and acquainting the applicant with research in the field.

*YOUR COMMENT:*

(10)

**QUALITY OF PROPOSED PROJECT**

(Please record this total in Section II on the cover page.)

**TOTAL  
POINTS:  
(0-60)**

**TECHNICAL REVIEW - DOCTORAL DISSERTATION RESEARCH ABROAD**

Score this application in terms of the Rating Scale. Indicate your score for each criterion in the box to the right. Do not use decimal points. Add the scores of the criteria and enter the sum in the box marked Total Points.

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Poor	1	2	3
Unacceptable or not described	0	0	0

**VI. QUALIFICATIONS OF THE APPLICANT (Maximum of 40 points)**

1. The overall strength of the applicant's graduate academic record.

*YOUR COMMENT:*

(10)

2. The extent to which the applicant's academic record demonstrates a strength in area studies relevant to the proposed project.

*YOUR COMMENT:*

(10)

3. The applicant's proficiency in one or more of the languages (other than English and the applicant's native language) of the country or countries of research, and the specific measures to be taken to overcome any anticipated language barriers.

*YOUR COMMENT:*

(15)

4. The applicant's ability to conduct research in a foreign cultural context, as evidenced by the applicant's references or previous overseas experiences, or both.

*YOUR COMMENT:*

(5)

**QUALIFICATIONS OF THE APPLICANT**  
(Please record this total in Section II on the cover page.)

**TOTAL  
POINTS:  
(0-40)**

# **FULBRIGHT-HAYS MAINTENANCE ALLOWANCES**

## **SECTION D**

Fulbright-Hays training grants maintenance allowances are based on current cost-of-living data provided by the Department of State. Additional and more up-to-date information on costs of living obtained at the time individual applications are reviewed by U.S. Embassies and Consulates and Fulbright commissions overseas may require modifications of these rates at a later date.

The allowances of fellows jointly sponsored by US/ED and other organizations [e.g., International Research and Exchanges Board (IREX), Social Science Research Council (SSRC)] will be adjusted according to formulas agreed upon between agencies.



<b>LOCALITY</b>	<b>MONTHLY STIPEND</b>	<b>FIRST DEPENDENT</b>	<b>ADD'L DEPENDENT(S)</b>
AFGHANISTAN			
Kabul	360	144	72
Other	135	54	27
ALBANIA			
Tirana	1845	738	369
Other	954	382	191
ALGERIA			
Algiers	2331	932	466
Other	1800	720	360
ANDORRA			
Andorra	2034	814	407
ANGOLA	2889	1156	578
ANTIGUA AND BARBUDA			
Antigua and Barbuda	2057	823	411
Other	549	220	110
ARGENTINA			
Buenos Aires	2052	821	410
Other	1575	630	315
ARMENIA	1800	720	360
ASCENSION ISLAND	378	151	76
AUSTRALIA			
Adelaide	2313	925	463
Brisbane	2097	839	419
Cairns	1872	749	374
Canberra	2052	821	410
Fremantle	1899	760	380
Hobart	1881	752	376
Melbourne	2592	1037	518
Perth	2223	889	445
Sydney	2232	893	446
Other	1764	706	353
AUSTRIA			
Graz	2556	1022	511
Linz	2421	968	484
Salzburg	2619	1048	524
Vienna	2547	1019	509
Other	2538	1015	508
AZERBAIJAN	2952	1181	590
BAHAMAS, THE			
Andros Island	1926	770	385
Andros Island (AUTEC)	225	90	45
Eleuthera Island	2043	817	409
Grand Bahama Island	2264	905	453
Nassau	3038	1215	608
Other	1926	770	385
BAHRAIN	2439	976	488
BANGLADESH			
Dhaka	1719	688	344
Other	855	342	171
BARBADOS	3051	1220	610
BELARUS	1683	673	337
BELGIUM			
Antwerp	3033	1213	607
Brugge	1521	608	304
Brussels	3105	1242	621
Diegem	3105	1242	621

	Gosselies	1656	662	331
	Liege	2223	889	445
	Mons	1746	698	349
	SHAPE/Chievres	1746	698	349
	Zaventem	3105	1242	621
	Other	1557	623	311
BELIZE		1494	598	299
BENIN				
	Cotonou	1503	601	301
	Other	783	313	157
BERMUDA		4464	1786	893
BHUTAN		864	346	173
BOLIVIA				
	Cochabamba	882	353	176
	La Paz	981	392	196
	Santa Cruz	1143	457	229
	Other	747	299	149
BOSNIA-HERZEGOVINA		1512	605	302
BOTSWANA				
	Francistown	2016	806	403
	Gaborone	1818	727	364
	Kasane	2178	871	436
	Selebi Phikwe	1638	655	328
	Other	1584	634	317
BRAZIL				
	Angra dos Reis	1503	601	301
	Belem	1557	623	311
	Belo Horizonte	864	346	173
	Brasilia	1962	785	392
	Campinas	1575	630	315
	Campo Grande	945	378	189
	Curitiba	1665	666	333
	Fortaleza	1944	778	389
	Foz do Iguacu	1755	702	351
	Goiania	1584	634	317
	Joao Pessoa	1368	547	274
	Manaus	1422	569	284
	Natal	1269	508	254
	Porto Alegre	1611	644	322
	Recife, Pernambuco	2178	871	436
	Ribeirao Preto	1269	508	254
	Rio de Janeiro	1917	767	383
	Salvador da Bahia	954	382	191
	Sao Paulo	2214	886	443
	Other	1512	605	302
BRITISH WEST INDIES				
	Anguilla	2133	853	427
	Cayman Islands	2412	965	482
	Virgin Islands, Br	1440	576	288
	Other	1278	511	256
BRUNEI				
	Bandar Seri Begawan	2232	893	446
	Other	1107	443	221
BULGARIA				
	Bourgas	783	313	157
	Plovdiv	783	313	157
	Ruse	963	385	193
	Sofia	1989	796	398

	Varna	1647	659	329
	Other	864	346	173
BURKINA				
	Ouagadougou	1764	706	353
	Other	819	328	164
BURMA				
	Rangoon	1395	558	279
	Other	603	241	121
BURUNDI		1656	662	331
CAMBODIA				
	Phnom Penh	1458	583	292
	Siem Riep	2165	866	433
	Sihanoukville			
	Other	765	306	153
CAMEROON				
	Douala	2448	979	490
	Yaounde	2331	932	466
	Other	1026	410	205
CANADA				
	Banff (Alta)	1472	589	294
	Calgary(Alta)	1890	756	378
	Dartmouth	2277	911	455
	Edmonton	1359	544	272
	Fredericton	1638	655	328
	Gander, Newfoundland	1107	443	221
	Halifax	2277	911	455
	Mississauga	1503	601	301
	Moncton	1926	770	385
	Montreal	2655	1062	531
	Northwest Territories	1593	637	319
	Ottawa	2187	875	437
	Prince Edward Is.	2106	842	421
	Quebec (Que)	3110	1244	622
	Richmond (BC)	2295	918	459
	Saint John's (Nfld)	2052	821	410
	Sidney	2223	889	445
	Toronto(Ont)	2403	961	481
	Vancouver (BC)	2034	814	407
	Victoria (BC)	2223	889	445
	Winnipeg	1602	641	320
	Other	1989	796	398
CAPE VERDE				
	Boa Vista Island	1332	533	266
	Praia	1755	702	351
	Sal Island	1827	731	365
	Sao Tiago Island	1755	702	351
	Sao Vicente Island	1656	662	331
	Other	1332	533	266
CENTRAL AFRICAN REPUBLIC		1359	544	272
CHAD				
	Ndjamena	2331	932	466
	Other	423	169	85
CHAGOS ARCHIPELAGO		351	140	70
CHILE		1782	713	356
CHINA				
	Beijing	2169	868	434
	Chengdu	1755	702	351
	Chongqing	1548	619	310

	Dalian	1665	666	333
	Fuzhou	1305	522	261
	Guangzhou	2196	878	439
	Guilin	1899	760	380
	Hangzhou	1620	648	324
	Harbin	1404	562	281
	Kunming	1719	688	344
	Lhasa	1710	684	342
	Lijiang	1719	688	344
	Nanjing	1665	666	333
	Qingdao	1764	706	353
	Sanya	1863	745	373
	Shanghai	2880	1152	576
	Shantou	1251	500	250
	Shenyang	1611	644	322
	Shenzhen	2403	961	481
	Tianjin	1584	634	317
	Xiamen	1269	508	254
	Xian	1071	428	214
	Other	1161	464	232
COCOS (KEELING) IS.		972	389	194
COLOMBIA				
	Barranquilla	1764	706	353
	Bogota	1656	662	331
	Buenaventura	1368	547	274
	Cali	1674	670	335
	Cartagena	2106	842	421
	Medellin	1440	576	288
	San Andres	1548	619	310
	Santa Marta	1341	536	268
	Other	864	346	173
COMOROS				
	Moroni	1863	745	373
	Other	864	346	173
CONGO		2592	1037	518
	Bukavu	2394	958	479
	Goma	2241	896	448
	Kinshasa	2601	1040	520
	Mbuji Mayi, Kasai	1611	644	322
	Other	2052	821	410
COOK ISLANDS		1440	576	288
COSTA RICA		1539	616	308
COTE D'IVOIRE				
	Abidjan	2205	882	441
	Yamoussoukro	882	353	176
	Other	630	252	126
CROATIA				
	Dubrovnik	2489	995	498
	Cavtat	2489	995	498
	Zagreb	1980	792	396
	Other	2007	803	401
CUBA				
	Guantanamo Bay	702	281	140
	Havana	1503	601	301
	Other	1125	450	225
CYPRUS				
	Akrotiri	2169	868	434

	Limassol	2169	868	434
	Nicosia	2682	1073	536
	Other	1989	796	398
CZECH REPUBLIC				
	Prague	2754	1102	551
	Other	1593	637	319
DENMARK				
	Aalborg	2718	1087	544
	Copenhagen	2772	1109	554
	Odense	2610	1044	522
	Other	2565	1026	513
DJIBOUTI				
		2502	1001	500
DOMINICA				
		1638	655	328
DOMINICAN REPUBLIC				
	La Romana	2403	961	481
	Puerto Plata	1422	569	284
	Santo Domingo	1701	680	340
	Sosua	1422	569	284
	Other	1710	684	342
EAST TIMOR				
		1647	659	329
EASTER ISLAND				
		1332	533	266
ECUADOR				
	Cuenca	1089	436	218
	Guayaquil	1548	619	310
	Manta	1260	504	252
	Quito	1998	799	400
	Other	1089	436	218
EGYPT				
	Alexandria	2178	871	436
	Aswan	1494	598	299
	Bir Taba	1188	475	238
	Cairo	2151	860	430
	El Arish	1287	515	257
	Hurghada	1251	500	250
	Luxor	1530	612	306
	MFO Bases	36	14	7
	Marsa Matrouh	1053	421	211
	Port Said	1476	590	295
	Sharm el Sheikh	2268	907	454
	Sidi Abdel Rahman	1152	461	230
	St. Catherine	1395	558	279
	Other	1197	479	239
EL SALVADOR				
	San Salvador	1719	688	344
	Other	819	328	164
EQUATORIAL GUINEA				
		1431	572	286
ERITREA				
	Asmara	1971	788	394
	Other	729	292	146
ESTONIA				
	Tallinn	1971	788	394
	Other	1440	576	288
ETHIOPIA				
	Addis Ababa	1944	778	389
	Other	639	256	128
FALKLAND ISLANDS				
		2187	875	437
FAROE ISLANDS				
		1611	644	322
FIJI				

	Korolevu	1620	648	324
	Nadi	2322	929	464
	Sigatoka	2493	997	499
	Other	1872	749	374
FINLAND				
	Helsinki	2745	1098	549
	Other	2574	1030	515
FRANCE				
	Aix-en-Provence	1674	670	335
	Bordeaux	2259	904	452
	Istres	1791	716	358
	Lille	2457	983	491
	Lyon	2277	911	455
	Marseille	2718	1087	544
	Montpellier	1818	727	364
	Nice	3546	1418	709
	Paris	3708	1483	742
	Rennes	1989	796	398
	Strasbourg	3069	1228	614
	Toulouse	3042	1217	608
	Other	1953	781	391
FRENCH GUIANA		2799	1120	560
FRENCH POLYNESIA		3123	1249	625
GABON				
	Libreville	2250	900	450
	Other	1215	486	243
GAMBIA, THE				
	Banjul	1499	599	300
	Other	180	72	36
GEORGIA				
	Tbilisi	2205	882	441
	Adjara Region	1152	461	230
	Other	864	346	173
GERMANY				
	Aachen	2601	1040	520
	Bad Honnef	2529	1012	506
	Berlin	3438	1375	688
	Boeblingen	3555	1422	711
	Bonames	2988	1195	598
	Bonn	2529	1012	506
	Chemnitz	1782	713	356
	Cologne	3141	1256	628
	Dresden	2628	1051	526
	Duesseldorf	3321	1328	664
	Echterdingen	3555	1422	711
	Eschborn	2988	1195	598
	Esslingen	3555	1422	711
	Frankfurt am Main	2988	1195	598
	Garmisch-Partenkirchen	1836	734	367
	Hamburg	2970	1188	594
	Hannover	2502	1001	500
	Herongen	3321	1328	664
	Hoechst	2988	1195	598
	Kalkar	3321	1328	664
	Koenigswinter	2529	1012	506
	Kornwestheim	3555	1422	711
	Leipzig	2331	932	466
	Ludwigsburg	3555	1422	711

	Moenchen-Gladbach	2826	1130	565
	Munich	3321	1328	664
	Nellingen	3555	1422	711
	Niederbachem	2529	1012	506
	Oberammergau	1836	734	367
	Offenbach	2988	1195	598
	Rhoendorf	2529	1012	506
	Roedelheim	2988	1195	598
	Rostock Warnemuende	2331	932	466
	Sindelfingen	3555	1422	711
	Stuttgart	3555	1422	711
	Tuebingen	3555	1422	711
	Twisteden	3321	1328	664
	Wahn	2529	1012	506
	Weimar	2493	997	499
	Wiesbaden	2682	1073	536
	Other	1926	770	385
GHANA				
	Accra	1539	616	308
	Other	1188	475	238
GIBRALTAR		1683	673	337
GREECE				
	Araxos	477	191	95
	Argyroupolis	2799	1120	560
	Athens	2772	1109	554
	Iraklion	1260	504	252
	Mt. Hortiatis	2799	1120	560
	Perivolaki	2799	1120	560
	Rhodes (Island of)	1386	554	277
	Tanagra	873	349	175
	Thessaloniki	2799	1120	560
	Other	1242	497	248
GREENLAND				
	Thule	576	230	115
	Other	2781	1112	556
GRENADA		2525	1010	505
GUADELOUPE				
	Saint Martin (French Part)	1886	754	377
	Other	1413	565	283
GUATEMALA				
	Guatemala City	1800	720	360
	Other	1404	562	281
GUINEA				
	Conakry	1350	540	270
	Other	945	378	189
GUINEA-BISSAU				
	Bissau	1368	547	274
	Other	783	313	157
GUYANA		1764	706	353
HAITI				
	Petionville	2115	846	423
	Port-au-Prince	2115	846	423
	Other	1161	464	232
HOLY SEE, THE		4140	1656	828
HONDURAS				
	Bay Islands	1548	619	310
	Puerto Cortes	909	364	182
	San Pedro Sula	1467	587	293

	Tegucigalpa	1557	623	311
	Tela	1125	450	225
	Trujillo	819	328	164
	Other	693	277	139
HONG KONG		3249	1300	650
HUNGARY				
	Budapest	1962	785	392
	Other	837	335	167
ICELAND				
	Keflavik-Grindavik	2543	1017	509
	Reykjavik	3411	1364	682
	Other	1944	778	389
INDIA				
	Agra	1818	727	364
	Bangalore	3177	1271	635
	Calcutta	2412	965	482
	Chennai	2286	914	457
	Mumbai	2394	958	479
	New Delhi	2205	882	441
	Trivandraum	2142	857	428
	Other	2052	821	410
INDONESIA				
	Bali	2106	842	421
	Bandung	1197	479	239
	Batam	1170	468	234
	Jakarta	1944	778	389
	Jayapura	1503	601	301
	Medan	1026	410	205
	Surabaya	1260	504	252
	Timika, Irian Jaya	2898	1159	580
	Other	1017	407	203
IRAN		1395	558	279
IRAQ				
	Baghdad	1386	554	277
	Other	1089	436	218
IRELAND				
	Cork	2844	1138	569
	Dublin	3924	1570	785
	Galway	2961	1184	592
	Other	2637	1055	527
ISRAEL				
	Eilat	3123	1249	625
	En Boqeq	2043	817	409
	Haifa	2178	871	436
	Sedom	2043	817	409
	Tel Aviv	3024	1210	605
	Tiberias	2133	853	427
	Other	2340	936	468
ITALY				
	Bari	2763	1105	553
	Bologna	4167	1667	833
	Catania	2709	1084	542
	Ferrara	2871	1148	574
	Florence	4239	1696	848
	Gaeta	1994	797	399
	Genoa	3618	1447	724
	La Spezia	2574	1030	515
	Milan	4185	1674	837



	Modena	2754	1102	551
	Naples	3051	1220	610
	Palermo	2475	990	495
	Pisa	1710	684	342
	Ravenna	2583	1033	517
	Reggio Emilia	2916	1166	583
	Rimini	1782	713	356
	Rome	4140	1656	828
	Siena	3951	1580	790
	Taormina	2709	1084	542
	Trieste	3042	1217	608
	Turin	4140	1656	828
	Venice	3321	1328	664
	Verona	2835	1134	567
	Vicenza	1395	558	279
	Other	1926	770	385
JAMAICA		2007	803	401
JAPAN				
	Akashi	2898	1159	580
	Akita	1998	799	400
	Amagasaki	2898	1159	580
	Aomori	1917	767	383
	Asahikawa	1827	731	365
	Ashiya	2988	1195	598
	Awashima	4725	1890	945
	Beppu	2736	1094	547
	Chitose	1818	727	364
	Fukui	1458	583	292
	Fukuoka	2520	1008	504
	Fukuyama	1512	605	302
	Gifu	2754	1102	551
	Hamamatsu	2268	907	454
	Hiroshima	1962	785	392
	Itazuke	2520	1008	504
	Izumisano	2682	1073	536
	Kagoshima	2340	936	468
	Kanazawa	1863	745	373
	Kitakyushu	2682	1073	536
	Kochi	1971	788	394
	Komaki	2295	918	459
	Kumamoto	2817	1127	563
	Kurashiki	3618	1447	724
	Kure	2322	929	464
	Kushiro	1593	637	319
	Kyoto	3267	1307	653
	Matsue	1485	594	297
	Matsuyama	2268	907	454
	Miyazaki	3663	1465	733
	Morioka	1881	752	376
	Nagasaki	3339	1336	668
	Nagoya	2970	1188	594
	Nara	2151	860	430
	Narita	2628	1051	526
	Niigata	1701	680	340
	Nishinomiya	2988	1195	598
	Obihiro	1575	630	315
	Oita	2088	835	418
	Okayama	2412	965	482

	Okinawa Prefecture	2826	1130	565
	Osaka-Kobe	2898	1159	580
	Otsu	2475	990	495
	Oyama	1683	673	337
	Sapporo	2673	1069	535
	Sasebo	1539	616	308
	Sendai	2610	1044	522
	Shiga	2322	929	464
	Takamatsu	1881	752	376
	Takayama	2403	961	481
	Tokushima	1872	749	374
	Tokyo City	3222	1289	644
	Tokyo-To	2448	979	490
	Tottori	2205	882	441
	Toyama	2187	875	437
	Toyonaka	2655	1062	531
	Tsu	2322	929	464
	Wakayama	2214	886	443
	Yamato	2079	832	416
	Yokohama	2700	1080	540
	Yokota	1503	601	301
	Yufuin	2484	994	497
	Other	2043	817	409
JERUSALEM		2808	1123	562
JORDAN				
	Amman	1836	734	367
	Other	1215	486	243
KAZAKHSTAN				
	Almaty	2385	954	477
	Astana	2412	965	482
	Other	1935	774	387
KENYA				
	Lamu	1863	745	373
	Malindi	1944	778	389
	Mombasa	1110	444	222
	Mt. Kenya Area	1863	745	373
	Nairobi	2070	828	414
	Nanyuki	549	220	110
	Other	684	274	137
KIRIBATI				
	Christmas Island	1044	418	209
	Other	756	302	151
KOREA				
	Changwon	2016	806	403
	Cheju	2718	1087	544
	Chinhae	765	306	153
	Chinju	1665	666	333
	Chongju	1404	562	281
	Chonju	1620	648	324
	Chung Ju	1629	652	326
	Kimhae	1215	486	243
	Kwangju	1638	655	328
	Kyongju	2457	983	491
	Masan	1467	587	293
	Pusan	2547	1019	509
	Pyongtaek	1458	583	292
	Seoul	2862	1145	572
	Sokcho	2187	875	437

	Taegu	1989	796	398
	Taejon	1755	702	351
	Uijongbu	1305	522	261
	Ulsan	2160	864	432
	Other	1305	522	261
KOREA, DEM PEOPLE'S REP OF		2439	976	488
KUWAIT		3096	1238	619
KYRGYZSTAN		1701	680	340
LAOS		1170	468	234
LATVIA		1899	760	380
LEBANON		1737	695	347
LESOTHO				
	Maseru	1629	652	326
	Other	756	302	151
LIBERIA				
	Camp Schiefflin	1125	450	225
	Other	1665	666	333
LIBYA				
	Benghazi	1764	706	353
	Misurata	1764	706	353
	Sirte	1764	706	353
	Tripoli	3096	1238	619
	Other	1440	576	288
LIECHTENSTEIN		1926	770	385
LITHUANIA		1845	738	369
LUXEMBOURG		2925	1170	585
MACAU		2088	835	418
MACEDONIA, THE FORMER		2070	828	414
YUGOSLAV REPUBLIC OF				
MADAGASCAR				
	Antananarivo	1953	781	391
	Nosy Be	1494	598	299
	Other	855	342	171
MALAWI				
	Blantyre	1503	601	301
	Lilongwe	1620	648	324
	Mangochi	2016	806	403
	Other	1080	432	216
MALAYSIA				
	Kuala Lumpur	1161	464	232
	Other			
MALDIVES		1980	792	396
MALI				
	Bamako	1665	666	333
	Other	1116	446	223
MALTA		1908	763	382
MARSHALL ISLANDS				
	Kwajalein Atoll	1008	403	202
	Majuro	1512	605	302
	Other	495	198	99
MARTINIQUE		1908	763	382
MAURITANIA				
	Nouakchott	1665	666	333
	Other	927	371	185
MAURITIUS		1944	778	389
MEXICO				
	Acapulco	2358	943	472
	Cabo San Lucas	2664	1066	533

	Campeche	1116	446	223
	Cancun	2646	1058	529
	Chihuahua	2376	950	475
	Ciudad Juarez	1440	576	288
	Ciudad Victoria	1359	544	272
	Colima	1035	414	207
	Cozumel	2070	828	414
	Cuernavaca	1899	760	380
	Culiacan	1143	457	229
	Ensenada	1890	756	378
	Guadalajara	1791	716	358
	Hermosillo	1566	626	313
	Huatulco	1935	774	387
	Ixtapa Zihuatanejo	1683	673	337
	La Paz	1701	680	340
	Manzanillo	1404	562	281
	Matamoros	1305	522	261
	Mazatlan	1674	670	335
	Merida	1584	634	317
	Mexicali	1998	799	400
	Mexico City	2565	1026	513
	Monterrey	2061	824	412
	Morelia	1548	619	310
	Nogales	1737	695	347
	Nuevo Laredo	1440	576	288
	Puebla	1782	713	356
	Puerto Vallarta	1845	738	369
	Queretaro	1548	619	310
	San Carlos	1458	583	292
	San Jose Del Cabo	2205	882	441
	San Miguel de Allende	1611	644	322
	Tapachula	1359	544	272
	Tijuana	1683	673	337
	Veracruz	1719	688	344
	Zacatecas	1485	594	297
	Other	1503	601	301
MICRONESIA, FED. STATES OF				
	Kosrae	1494	598	299
	Pohnpei	1503	601	301
	Yap	2385	954	477
	Other	1377	551	275
MOLDOVA		1818	727	364
MONACO		2403	961	481
MONGOLIA				
	Ulaanbaatar	1800	720	360
	Other	918	367	184
MOROCCO				
	Agadir	1836	734	367
	Casablanca	2151	860	430
	Fes	2592	1037	518
	Marrakech	2160	864	432
	Rabat	2448	979	490
	Sale	1557	623	311
	Tangier	2232	893	446
	Other	1719	688	344
MOZAMBIQUE		2178	871	436
NAMIBIA				
	Etosha	1782	713	356

	Windhoek	1413	565	283
	Other	1548	619	310
NAURU		945	378	189
NEPAL				
	Kathmandu	1692	677	338
	Pokhara	1692	677	338
	Other	828	331	166
NETHERLANDS				
	Amsterdam	3195	1278	639
	Hague, The	2511	1004	502
	Lisse	3267	1307	653
	Maastricht	3303	1321	661
	Papendrecht	3303	1321	661
	Rotterdam	3303	1321	661
	Schiphol	3393	1357	679
	Utrecht	3213	1285	643
	Ypenburg	2511	1004	502
	Other	2250	900	450
NETHERLANDS ANTILLES				
	Aruba	3182	1273	636
	Bonaire	1922	769	384
	Curacao	2286	914	457
	Saba	1319	527	264
	Sint Maarten	2570	1028	514
	Other	1175	470	235
NEW CALEDONIA		1800	720	360
NEW ZEALAND				
	Auckland	2403	961	481
	Christchurch	2097	839	419
	Queenstown	2097	839	419
	Rotarua	2052	821	410
	Wellington	2583	1033	517
	Other	1737	695	347
NICARAGUA				
	Managua	1584	634	317
	Other	900	360	180
NIGER				
	Niamey	2106	842	421
	Other	774	310	155
NIGERIA				
	Abuja	2394	958	479
	Ibadan	1422	569	284
	Kaduna	1107	443	221
	Kano	1044	418	209
	Lagos	2835	1134	567
	Other	1107	443	221
NIUE		1152	461	230
NORWAY				
	Stavanger	2808	1123	562
	Other	2772	1109	554
OMAN				
	Muscat	2160	864	432
	Other	1602	641	320
PAKISTAN				
	Faisalabad	1260	504	252
	Islamabad	1917	767	383
	Karachi	1962	785	392
	Lahore	1818	727	364

	Peshawar	1809	724	362
	Other	1611	644	322
PALAU		2214	886	443
PANAMA				
	Colon	1674	670	335
	Panama City	1674	670	335
	Other	657	263	131
PAPUA NEW GUINEA		1953	781	391
PARAGUAY				
	Asuncion	1377	551	275
	Ciudad del Este	1098	439	220
	Encarnacion	423	169	85
	Other	513	205	103
PERU				
	Cuzco	1836	734	367
	Lima	1935	774	387
	Paracas	1422	569	284
	Other	1215	486	243
PHILIPPINES				
	Cebu	1638	655	328
	Davao City	1368	547	274
	Manila	1746	698	349
	Other	999	400	200
POLAND				
	Krakow	1989	796	398
	Poznan	1251	500	250
	Szczecin	1251	500	250
	Warsaw	2574	1030	515
	Wroclaw	1872	749	374
	Other	1746	698	349
PORTUGAL				
	Cascais	2079	832	416
	Estoril	2079	832	416
	Faial Island	1778	711	356
	Lisbon	2259	904	452
	Madeira Islands	1764	706	353
	Oeiras	2079	832	416
	Oporto	2057	823	411
	Ponta Delgada	2259	904	452
	Sao Miguel Island	2259	904	452
	Other	1647	659	329
QATAR		2493	997	499
REUNION		1035	414	207
ROMANIA				
	Bucharest	2052	821	410
	Other	1368	547	274
RUSSIA				
	Moscow	3474	1390	695
	St. Petersburg	2763	1105	553
	Vladivostok	2475	990	495
	Other	1944	778	389
RWANDA				
	Kigali	1593	637	319
	Other	621	248	124
SAINT HELENA		720	288	144
SAINT KITTS AND NEVIS		2282	913	456
SAINT LUCIA		2322	929	464
SAINT VINCENT AND THE		1841	736	368

GRENADINES			
SAMOA	1863	745	373
SAN MARINO	2214	886	443
SAO TOME AND PRINCIPE	1719	688	344
SAUDI ARABIA			
Dhahran Area	2241	896	448
Riyadh	2250	900	450
Taif	1890	756	378
Medina	2016	806	403
Other	1575	630	315
SENEGAL			
Dakar	1953	781	391
Other	1044	418	209
SERBIA AND MONTENEGRO			
Belgrade	3060	1224	612
Podgorcia	1395	558	279
Pristina	1251	500	250
Other	1395	558	279
SEYCHELLES	2439	976	488
SIERRA LEONE			
Freetown	1953	781	391
Other	855	342	171
SINGAPORE	1980	792	396
SLOVAKIA			
Bratislava	2475	990	495
Other	1413	565	283
SLOVENIA			
Portoroz	2637	1055	527
Other	1809	724	362
SOLOMON ISLANDS	1413	565	283
SOMALIA			
Mogadishu	1872	749	374
Other	810	324	162
SOUTH AFRICA			
Cape Town	2106	842	421
Durban	1512	605	302
Johannesburg	1719	688	344
Pretoria	2079	832	416
Skukuza	1917	767	383
Stellenbosch	1701	680	340
Sun City	3636	1454	727
Other	1206	482	241
SPAIN			
Almeria	2772	1109	554
Balearic Islands	2907	1163	581
Barcelona	3573	1429	715
Bilbao	2403	961	481
Fuengirola	2475	990	495
La Coruna	2421	968	484
Las Palmas de Gran Canaria	2871	1148	574
Madrid	3168	1267	634
Malaga	2493	997	499
Marbella	2493	997	499
Oviedo	2151	860	430
San Sebastian	2304	922	461
Santa Cruz de Tenerife	2196	878	439
Santander	2601	1040	520
Santiago de Compostela	2718	1087	544

	Valencia	2313	925	463
	Vigo	2340	936	468
	Other	2223	889	445
SRI LANKA				
	Ahungalla	1512	605	302
	Bentota	1314	526	263
	Colombo	1404	562	281
	Galle	1764	706	353
	Other	1143	457	229
SUDAN				
	Khartoum	2682	1073	536
	Other	1962	785	392
SURINAME		1647	659	329
SWAZILAND				
	Mbabane	1791	716	358
	Other	1071	428	214
SWEDEN		3987	1595	797
SWITZERLAND				
	Basel	3474	1390	695
	Bern	2907	1163	581
	Davos	3276	1310	655
	Geneva	3474	1390	695
	Klosters	3267	1307	653
	Lugano	3213	1285	643
	Montreux	3600	1440	720
	Zurich	2709	1084	542
	Other	2025	810	405
SYRIA		1854	742	371
TAIWAN				
	Kaohsiung	1836	734	367
	Taichung	1638	655	328
	Taipei	2772	1109	554
	Other	1548	619	310
TAJIKISTAN		1071	428	214
TANZANIA				
	Dar es Salaam	2295	918	459
	Other	1683	673	337
THAILAND				
	Bangkok	1638	655	328
	Chiang Mai	1098	439	220
	Hua Hin	2376	950	475
	Pattaya City	1395	558	279
	Phuket	2277	911	455
	Samui Island	1386	554	277
	Other	1062	425	212
TOGO				
	Lama Kara	1566	626	313
	Lome	756	302	151
	Other	549	220	110
TOKELAU ISLANDS		342	137	68
TONGA		1503	601	301
TRINIDAD AND TOBAGO				
	Port of Spain	1854	742	371
	Tobago	3717	1487	743
	Other	1854	742	371
TUNISIA				
	Carthage	1575	630	315
	Gammarth	1575	630	315



	Lamarsa	1575	630	315
	Tunis	1575	630	315
	Other	1089	436	218
TURKEY				
	Adana-Incirlık	1656	662	331
	Ankara	2502	1001	500
	Antalya	2547	1019	509
	Aydin	2376	950	475
	Bursa	2340	936	468
	Elmadag	2502	1001	500
	Istanbul	2556	1022	511
	Izmir-Cigli	1674	670	335
	Manzarali	2502	1001	500
	Nevsehir	2097	839	419
	Yamanlar	1674	670	335
	Other	1818	727	364
TURKMENISTAN		1287	515	257
TURKS AND CAICOS ISLANDS		2106	842	421
TUVALU		873	349	175
UGANDA				
	Entebbe	1476	590	295
	Kampala	2637	1055	527
	Other	954	382	191
UKRAINE				
	Kiev	2439	976	488
	Other	1593	637	319
UNITED ARAB EMIRATES				
	Dubai	2867	1147	573
	Other	1971	788	394
UNITED KINGDOM				
	Belfast	2934	1174	587
	Birmingham	3060	1224	612
	Bristol	3735	1494	747
	Cardiff, Wales	3294	1318	659
	Caversham	3357	1343	671
	Crawley	3690	1476	738
	Edinburgh	3177	1271	635
	Gatwick	3177	1271	635
	Glasgow	3258	1303	652
	Harrogate	2151	860	430
	High Wycombe	2376	950	475
	Horley	3690	1476	738
	Liverpool	2997	1199	599
	London	3690	1476	738
	Manchester	3447	1379	689
	Menwith Hill	2151	860	430
	Oxford	2916	1166	583
	Reading	3357	1343	671
	Other	2682	1073	536
URUGUAY				
	Punta del Este	2844	1138	569
	Other	1197	479	239
UZBEKISTAN		1602	641	320
VANUATU				
	Port Vila	2322	929	464
	Santos	1044	418	209
	Tanna Island	999	400	200
	Other	297	119	59

VENEZUELA				
	Barquisimeto	2466	986	493
	Caracas	2097	839	419
	Maracaibo	1809	724	362
	Porlamar	1773	709	355
	Puerto La Cruz	1521	608	304
	Puerto Ordaz	1899	760	380
	Punto Fijo	972	389	194
	Valencia	1872	749	374
	Other	1161	464	232
VIETNAM				
	Dalat	2196	878	439
	Danang	2583	1033	517
	Hanoi	1584	634	317
	Ho Chi Minh City	1638	655	328
	Other	1449	580	290
WALLIS AND FUTUNA		1233	493	247
YEMEN				
	Aden	1998	799	400
	Sanaa	1944	778	389
	Other	828	331	166
ZAMBIA				
	Chingola	1278	511	256
	Kabwe	1080	432	216
	Kitwe	918	367	184
	Livingstone	1890	756	378
	Lower Zambezi	1719	688	344
	Lusaka	1539	616	308
	Mfuwe	1188	475	238
	Ndola	1287	515	257
	Siavonga	459	184	92
	Other	675	270	135
ZIMBABWE				
	Harare	1764	706	353
	Victoria Falls	2925	1170	585
	Other	1089	436	218
OTHER FOREIGN LOCALITIES		387	155	77

## Institutional DDRA Project Directors

American University  
Nanette Levinson  
nlevins@american.edu

Arizona State University  
Marv Silins  
Marv.silins@asu.edu

Ball State University  
Cyrus Reed  
cyrusreed@bsu.edu

Boston University  
J. Scott Whitaker  
scott@bu.edu

Brandeis University  
Milton Kornfeld  
kornfeld@brandeis.edu

Brown University  
William Heindel  
William\_Heindel@brown.edu

Case Western Reserve  
Denise Douglas  
Denise.douglas@case.edu

Catholic University  
John Convey  
convey@cua.edu

Clark University  
Nancy Budwig  
Nbudwig@clarku.edu

Columbia University  
Janet Moy  
Moy@columbia.edu

Cornell University  
Gilbert Levine  
fulbright@is.cornell.edu

City University of New York  
Matthew Schoengood  
MSchoengood@gc.cuny.edu

Duke University  
Rob Sikorski  
r.sikorski@duke.edu

Emory University  
Bryan Noe  
bnoe@emory.edu

Florida State University  
Judith Devine  
jdevine@mailier.fsu.edu

Georgetown University  
Gerald Mara  
marag@georgetown.edu

George Washington University  
Geri Rypkema  
rypikema@gwu.edu

Graduate Theological Union  
Maureen Maloney  
maloney@gtu.edu

Harvard University  
Cynthia Verba  
cverba@fas.harvard.edu

Indiana University  
Patrick O'Meara  
omeara@indiana.edu

Johns Hopkins University  
Grace Bigelow  
graceb@jhu.edu

Kent State University  
Carol Toncar  
carolt@rags.kent.edu

Louisiana State University  
Stephen Lucas  
slucas@lsu.edu

Massachusetts Institute of Technology  
Linn Hobbs  
hobbs@mit.edu

Michigan State University  
Frank D'Itri  
ditri@msu.edu

New School University  
Robert Kostrzewa  
kostrzer@newschool.edu

New York University  
David Slocum  
david.slocum@nyu.edu

Northwestern University  
Stephen Hill  
s-hill@northwestern.edu

Ohio State University  
Jerry Ladman  
ladman.1@osu.edu

Oregon State University  
Rich Shintaku  
Rich.shintaku@oregonstate.edu

Portland State University  
Barbara Sestak  
sestakb@pdx.edu

Princeton Theological Seminary  
James Armstrong  
james.armstrong@ptsem.edu

Princeton University  
David N. Redman  
dnredman@princeton.edu

Rutgers University  
Harvey Waterman  
waterman@rci.Rutgers.edu

Southern Illinois University  
Prudence Rice  
orda@siu.edu

Southern Methodist University  
Mike Adler  
madler@smu.edu

Stanford University  
John Pearson  
john.pearson@stanford.edu

SUNY Albany  
James Pasquill  
Jpasquill@uamail.albany.edu

SUNY Binghamton  
Nancy Stamp  
nstamp@binghamton.edu

SUNY Buffalo  
Mark Ashwill  
ashwill@buffalo.edu

SUNY, Stony Brook  
William Arens  
warens@notes.cc.sunysb.edu

Syracuse University  
Edward Kiewra  
eakiewra@syr.edu

Temple University  
Aquilas Iglesias  
iglesias@temple.edu

Texas Christian University  
Don Coerver  
d.coerver@tcu.edu

Tufts University  
Kate Nash  
Kate.nash@tufts.edu

Tulane University  
Mary Clark  
maclark@tulane.edu

University of Arizona  
Dorian Voorhees  
voorhees@grad.arizona.edu

University of California, Berkeley  
Maria Loza  
marial@calmail.berkeley.edu

University of California, Davis  
Deborah McCook  
dlmccook@ucdavis.edu

University of California, Irvine  
J. DeWayne Green  
dgreen@uci.edu

University of California, Los Angeles  
John Richardson  
jrichardson@gdnet.ucla.edu

University of California, Riverside  
Dallas Rabenstein  
graddean@ucr.edu

University of California, San Diego  
Robert Cocum  
rcocum@ucsd.edu

University of California, San Francisco  
Patricia Calarco  
calarco@saa.ucsf.edu

University of California, Santa Barbara  
Mary McMahon  
mcmahon@graddiv.ucsb.edu

University of California, Santa Cruz  
Suzanne Zeigler  
szeigler@ucsc.edu

University of Chicago  
Madeline Hamblin  
Mw-hamblin@uchicago.edu

University of Colorado  
Darna Dufour  
Joan.eaton@colorado.edu

University of Connecticut  
Elizabeth Mahan  
Elizabeth.Mahan@uconn.edu

University of Denver  
Crystal Streit  
cstreit@du.edu

University of Florida  
Brian Prindle  
prindle@ufl.edu

University of Georgia  
John Bergstrom  
jbergstrom@agecon.uga.edu

University of Hawaii  
Peter V. Garrod  
garrod@hawaii.edu

University of Illinois  
Deborah Richie  
d-richie@uiuc.edu

University of Illinois at Chicago  
Lisa Knepshield  
lisaknep@uic.edu

University of Iowa  
Ann Ricketts  
Ann-ricketts@uiowa.edu

University of Kansas  
Hodgie Bricke  
hbricke@ku.edu

University of Maryland  
Alexandra McKeown  
oraa@umd.edu

University of Massachusetts – Amherst  
Josh Kroner  
kroner@regs.umass.edu

University of Michigan  
Mark Tessler  
iiUSEDHprojectdirector@umich.edu

University of Minnesota  
Valerie Cole  
Cole0430@umn.edu

University of New Mexico  
Amy Wohlert  
awohlert@unm.edu

University of North Carolina  
Niklaus Steiner  
nsteiner@e-mail.unc.edu

University of Oregon  
Kathy Poole  
kpoole@uoregon.edu

University of Pennsylvania  
Tracey Turner  
tturner@sas.upenn.edu

University of Pittsburgh  
Annagene Yucas  
yucas@ucis.pitt.edu

University of Southern California  
George-Ann Cleary  
gacleary@usc.edu

University of Tennessee  
James Gelhar  
gelhar@utk.edu

University of Texas  
Mary Alice Davila  
madavila@mail.utexas.edu

University of Virginia  
Peter Brunjes  
brunjes@virginia.edu

University of Washington  
Jean Whitcomb  
whitcomb@cedar.grad.washington.edu

University of Wisconsin  
Erin Crawley  
fellow@intl-institute.wisc.edu

University of Wisconsin, Milwaukee  
Thomas Malaby  
malaby@uwm.edu

Vanderbilt University  
John Childress  
Sponsored\_research@vanderbilt.edu

Virginia Polytechnic Institute  
S.K. DeDatta  
dedatta@vt.edu

Washington University  
Priscilla Stone  
pstone@artsci.wustl.edu

Wesleyan University  
Paula Lawson  
plawson@wesleyan.edu

Yale University  
Thomas Burns  
thomas.burns@yale.edu